

**Minutes of the Meeting of the Full Council, Yaxley Parish Council
held in the Council Chamber, the Amenity Centre, Main Street, Yaxley
on 12th April 2016 at 7.00pm.**

Present:- Councillor K Gulson – Chairman

Councillors C Bolton, R Butcher, S Butler, P Crooke, J Lusted, J Reed, P Russell, C Thorne, S White, J Willis and A Wood.

In attendance – Mrs H Taylor – Clerk;
District councillor E Butler and one Member of the public.

FC171. APOLOGIES

Apologies for absence were received from Councillors A Bartle, G Bellamy, M Oliver, D Porteous and A Rees (all personal).

FC172. DECLARATION OF INTERESTS

Councillor A Wood declared an other interest in item FC180 as a named payee in the list of payments.

FC173. MINUTES

Councillor R Butcher proposed approval of the Minutes of the meeting of the Council held 8th March 2016. This was seconded by Councillor J Lusted and **RESOLVED**.

FC174. PUBLIC PARTICIPATION

District Councillor E Butler updated Members on progress to install a cycle way between Farcet and Yaxley. Members were disappointed to learn of further delays experienced with the purchase of the land for the proposed cycleway with no start date imminent.

FC175. COMMITTEE REPORTS

FC175.1 PLANNING COMMITTEE

Members received and noted the draft Minutes of the Planning Committee held on 8th and 22nd March 2016;

The draft Minutes of the meeting of the Property Committee held on 15th March 2016 were received and noted;

Members received and noted the draft Minutes of the Personnel Committee held on 15th March 2016; and

The draft Minutes of the meeting of the Community Facilities Committee held on 23rd March 2016 were received and noted;

FC176. RISK ASSESSMENT

Further to Minute No. FC164 and with the assistance of a report by the Clerk (a copy of which is appended in the Minute Book) Members reviewed the Parish Council's Risk Register. In doing so, Members questioned the lack of any scoring for Planning and Development and Bye Laws and asked whether the inspection of the headstones in the cemetery should be annually rather than quarterly. Subject to clarification off these

points, Councillor R Butcher proposed that Councillors C Bolton and J Lusted be authorised to sign the Register. This was seconded by Councillor C Thorne and **RESOLVED** unanimously.

FC177. POLICY AND PROCEDURES

FC177.1 COMPLAINT PROCEDURE

Subject to the inclusion of a box for an email address on the accompanying complaint form, Councillor S White proposed that the Complaint Procedure as reviewed by the Policy and Procedure Working Party be adopted. This was seconded by Councillor C Bolton and **RESOLVED**.

FC177.2 TREE POLICY

Members were presented with amendments to the Council's Tree Policy following a review by the Policy and Procedure Working Group. In considering the classification of specific areas within zones, Members questioned the definition of frequent access and secondary and the inclusion of areas within these zones. In the discussion that ensued mention was made of the intention to apply for S106 monies to make improvements to the open space land to the North of Pooley Way/Seaton Close. Once completed the area of land would be moved from secondary to frequent access to reflect the change in condition. Referring to the zone called the cemeteries, Members agreed that this should include St Peter's Church yard. It was also agreed that the zone for Pound Lane be extended to include the Spinney and be moved to the frequent access category. Reference was made to the 5 yearly inspection of trees to be carried out by a qualified arboricultural specialist, it was explained that the Community Facilities Committee would be asked to consider the extent of the areas to be inspected. In response to which Members recognised that not all trees within the Council's remit were reflected in the Policy and the zone areas required reviewing. It was also suggested that the mapping of the Council's trees be improved. Whereupon

- Councillor A Wood proposed that subject to the changes to the zones referred to above relating to the Spinney and Church yard, the contents of the Council's Tree Policy be approved and an exercise be undertaken to map the Council's trees. This was seconded by Councillor S Butler and **RESOLVED**;
- Councillor R Butcher proposed that the submission of an application for Section 106 monies to improve the area of open space to the North of Pooley Way/Seaton Close be supported. This was seconded by Councillor J Willis and **RESOLVED**;
- It was proposed by Councillor S White, seconded by Councillor R Butcher and duly **RESOLVED** that the old football posts on the area of open space to the North of Pooley Way/Seaton Close be removed.

FC178. POLICE MATTERS

Members noted a summary of crimes for the month of March (a copy of the list is appended in the Minute Book).

FC179. BANK RECONCILIATION STATEMENT

Councillors received and noted the contents of the Bank Reconciliation Statement as at 31st March 2016 (a copy of which is appended in the Minute Book).

FC180. ORDERS FOR PAYMENT

The schedule of direct debits and cheques payments made since the previous meeting, which included details of Bacs transfer payments due for March was proposed by Councillor R Butcher, seconded by Councillor J Willis and **RESOLVED** by a unanimous vote to be paid. (a copy of which is appended in the Minute Book).

FC181. REPORTS FROM REPRESENTATIVES

The Chairman reported on a neighbourhood planning workshop he had attended. Mention was made of the cost of producing a neighbourhood plan (£5,000 – £27,000), the requirement to reflect the District Council’s plan and the likely timescale for production (4 years plus).

Whilst referring to a meeting of the Yaxley Youth Working Group the Chairman reported that the Youth Club would be shutting in June due to the deterioration of the mobile roof and that alternative accommodation was being investigated included the possible use of the Community Shop.

Councillor Willis referred to a litter pick which had been undertaken at Allard Close. The Chairman expressed his thanks to Councillors Butcher, Croke, Lusted, Rees and Willis for helping to clean up this area.

Meeting closed at 8.50pm

Signed Chairman.