



YAXLEY PARISH COUNCIL

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I hereby give notice that an Meeting of the **Personnel Committee** of the Yaxley Parish Council will be held **on Tuesday 15th September 2015** after a meeting of the **Property Committee** expected start time of **8.00pm** in the **Council Chambers, Main Street, Yaxley.**

H. Taylor

Helen Taylor
Clerk to Yaxley Parish Council

8th September 2015

AGENDA

PER21. APOLOGIES

To receive and accept apologies for absence.

PER22. MEMBERS DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda Item.

PER23. MINUTES

To approve as a correct record the Minutes of the Extraordinary Meeting of the Personnel Committee held on 14th July 2015.

PER24. PUBLIC PARTICIPATION

A maximum of 15 minutes is permitted for member of the public to address the Council.

PER25. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 - EXCLUSION OF PRESS AND PUBLIC

To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.

PER26. BUDGET V ACTUAL

To receive details of the budget against actual as of 31st August 2015.

PER27. STAFF APPRAISALS

To review the staff appraisal documentation and approve as fit for purpose prior to the start of the appraisal process in October.

PER28. STAFFING UPDATE

PER29. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 – RE-ADMITTANCE OF THE PRESS AND PUBLIC

To resolve that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

Cut off time for the meeting is 21.30

THE PUBLIC AND PRESS ARE ALWAYS WELCOME

