

**Minutes of a Meeting of the Personnel Committee
held in the Council Chamber, Yaxley Parish Council on 15th March 2016 .**

Present:- Councillor A Wood – Chairman
Councillors G Bellamy, C Bolton and J Willis.

In attendance – H Taylor.

PR42. APOLOGIES

Apologies for absence from the meeting were received and accepted on behalf of Councillors D Porteous (personal), M Oliver (Parish Council business) and A Rees (personal).

PR43. DECLARATION OF INTERESTS

No declarations were received.

PR44. MINUTES

Councillor C Bolton proposed approval of the Minutes of the meeting of the Personnel Committee held on 17th November 2015. This was seconded by Councillor J Willis and unanimously **RESOLVED**.

PR45. PUBLIC PARTICIPATION

No Member of the Public wished to speak.

PR46. TRAINING STATEMENT

On the proposition of Councillor C Bolton and having been seconded by Councillor G Bellamy, it was **RESOLVED** that the appended Training Statement of Intent be approved.

PR47. EXCLUSION OF THE PRESS AND PUBLIC

That in accordance with Section 1(2) of the Public Bodies (admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and Public be excluded from the meeting.

It was proposed by Councillor C Bolton and seconded by Councillor G Bellamy that the meeting should be closed to the public and press at 8.05pm.

PR48. RELIEF CARETAKER

Members were advised by the Clerk of the need to appoint a Relief Caretaker to cover for periods of sick leave and holidays. It was reported that the former Caretaker had offered to undertake such duties as and when necessary. Whereupon, it was proposed by Councillor C Bolton that the former employee be taken on as Relief Caretaker. This was seconded by G Bellamy and unanimously **RESOLVED**.

PR49. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND PUBLIC.

That in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business being concluded, the Press and Public be re-admitted to the meeting.

It was proposed by Councillor C Bolton and seconded by Councillor G Bellamy that the press and public should be readmitted to the meeting.

Meeting closed at 8.10pm

Signed

Chairman.

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