

**Minutes of the Meeting of the Property Committee  
held in the Council Chamber, Yaxley Parish Council on 16<sup>th</sup> June 2015.**

Present:- Councillors A Bartle, G Bellamy, C Bolton, R Butcher, J Lusted, M Oliver, A Rees and J Willis.

In attendance – H Taylor.

**PR1. ELECTION OF CHAIRMAN**

On the proposition of Councillor M Oliver seconded by Councillor G Bellamy, it was RESOLVED that Councillor R Butcher be elected Chairman of the Committee for the ensuing Municipal Year.

*Councillor R Butcher in the Chair.*

**PR2. APOLOGIES**

Apologies for absence from the meeting were received and accepted on behalf of Councillors K Gulson and D Porteous (both personal).

**PR3. DECLARATION OF INTERESTS**

No declarations were received.

**PR4. MINUTES**

Councillor C Bolton proposed approval of the Minutes of the Committee held on 17<sup>th</sup> March 2015. This was seconded by Councillor Willis and unanimously **RESOLVED**.

**PR5. ELECTION OF VICE CHAIRMAN**

On the proposition of Councillor A Rees, seconded by Councillor J Willis, it was RESOLVED that Councillor C Bolton be elected Vice Chairman of the Council for the ensuing year.

**PR6. PUBLIC PARTICIPATION**

No Member of the Public wished to speak.

**PR7. FEES AND CHARGES**

By way a report by the Clerk (a copy of which is appended in the Minute Book) Members reviewed the hire charge for the Pavilion, Austin Hall, Owen Pooley Hall and Queens Park. Whereupon, it was proposed by Councillor C Bolton that:

- the new hire rates for the Pavilion, Austin Hall, Owen Pooley Hall and Queens Park Hall, as set out in the report, be approved to come into effect from 1<sup>st</sup> September 2015;
- the day rate for hall hire be from 9.00am to 5.00pm; and
- that regular long term daily hall users (Monday to Friday) be awarded a 20% discount.

This was seconded by Councillor M Oliver and unanimously **RESOLVED**.

**PR8. QUEENS PARK KITCHEN**

Consideration was given to a report by the Clerk (a copy of which is appended in the Minute Book) outlining a proposal to use the kitchen at Queens Park for the provision of refreshments during weekend football matches. Whereupon, on the proposition of Councillor M Oliver and seconded by Councillor A Rees it was **RESOLVED** that approval be given.

**PR9. PAINTING OF CONTAINER**

Having considered a request from a resident to “graffiti” paint the container next to the pavilion, it was proposed by Councillor A Rees that approval be given and a suggestion made that local youths be involved in the project. This was seconded by Councillor G Bellamy and **RESOLVED**.

**PR10. REPAIRS AND MAINTENANCE**

Members’ attention was drawn to a schedule of maintenance work carried out on the Council’s facilities in the past 3 months and that planned for the next 3 months. In doing so, Members were reminded of the decision by full Council not to continue with the Huntingdonshire CCTV scheme but to install security cameras on the Council’s facilities which had been referred to this Committee to oversee. The Chairman reported that the cost of providing three sites with a similar set up to that installed in the Clerk’s office was likely to cost in the region of £1000. Having been reminded that the cost of the cameras would be met from the Council’s provision for devolved services (CCTV), it was proposed by Councillor G Bellamy that the purchase of the SWANN security system for Queens Park, the Pavilion and the Chapel at an overall cost not exceeding £1000 be approved. This was seconded by Councillor M Oliver and **RESOLVED** unanimously.

At the same time, the Clerk reported on the obstacles experienced in trying to obtain permission from the Conservation Team at the District Council for the proposed reduction in height of the two chimneys on the Owen Pooley Hall. It was reported that the Team would not support this course of work and would prefer the chimneys to be braced and the eroded bricks cut out and replaced with reclaimed items using a lime mortar. Having agreed to support the Clerk in preparing a specification for the work, it was proposed by Councillor Oliver that the maintenance work to the chimneys, as suggested by the Conservation Team, be approved and quotes invited to undertake the work. This was seconded by Councillor J Lusted and unanimously **RESOLVED**.

**PR11. EXCLUSION THE PRESS AND PUBLIC**

That in accordance with Section 1(2) of the Public Bodies (admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and Public be excluded from the meeting.

It was proposed by Councillor G Bellamy and seconded by Councillor A Rees that the meeting should be closed to the press and public at 7.25pm.

**PR49. REGISTRATION FOR A FAIR RENT**

By way of a report by the Clerk (a copy of which is appended in the Annex to the Minute Book), Members were advised of the outcome of a fair rent review on 50 Main Street, Yaxley. Whereupon, it was proposed by Councillor C Bolton that the content of the report be noted and the issue of rent be reviewed again in March 2017. This was seconded by Councillor Bellamy and unanimously **RESOLVED**.

At the same time, the Clerk agreed to investigate requirements relating to annual inspections and carbon monoxide detectors alarms.

**PR50. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND PUBLIC.**

That in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business being concluded, the Press and Public be re-admitted to the meeting.

It was proposed by Councillor C Bolton and seconded by Councillor G Bellamy that the press and public should be readmitted to the meeting.

Meeting closed at 7.35pm

Signed .....

Chairman.

