

**Minutes of the Meeting of the Full Council, Yaxley Parish Council  
held in the Council Chamber, the Amenity Centre, Main Street, Yaxley  
on 13<sup>th</sup> December 2016.**

Present:- Councillor K Gulson – Chairman

Councillors G Bellamy, C Bolton, S Butler, R Butcher, P Crooke, J Lusted, M Oliver, D Porteous, P Russell, C Thorne, S White, J Willis and A Wood.

In attendance – Mrs H Taylor, District Councillor E R Butler and a Member of the Public.

**FC114. APOLOGIES**

Apologies for absence from the meeting were received and accepted on behalf of Councillor A Bartle (personal) and Councillor J Reed (work).

**FC115. DECLARATION OF INTERESTS**

The Clerk declared an “other” interest in item FC128 and left the room during the discussions and voting thereon.

**FC116. MINUTES**

Councillor R Butcher proposed approval of the Minutes of the meeting of the Council held 10<sup>th</sup> November 2015. This was seconded by Councillor P Russell and **RESOLVED**.

**FC117. PUBLIC PARTICIPATION**

District Councillor E R Butler updated Members on progress to install a cycle path between Farcet and Yaxley, work will be starting on this path on 1<sup>st</sup> March 2017.

**FC118. COMMITTEE REPORTS**

**FC118.1 PLANNING COMMITTEE**

Members received and noted the draft Minutes of the Planning Committee held on 8<sup>th</sup> and 22<sup>nd</sup> November 2016.

**FC118.2 PROPERTY COMMITTEE**

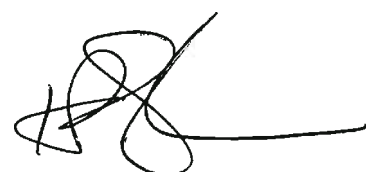
The Minutes of the Property Committee held on 15<sup>th</sup> November 2016 were received and noted. In doing so, Members’ attention was drawn to Minute No PR32 and a decision to install solar panels on the Austin Hall. Given the possibility of having the panels installed prior to the new financial year, Councillor R Butcher proposed that a sum of £20,100 be transferred from the Council’s reserves for the project. This was seconded by Councillor S White and **RESOLVED** unanimously.

**FC118.3 PERSONNEL COMMITTEE**

Members received and noted the draft Minutes of the Personnel Committee held on 15<sup>th</sup> November 2016.

**FC118.4 COMMUNITY FACILITIES COMMITTEE**

The Minutes of the Community Facilities Committee held on 22<sup>nd</sup> November 2016 were received and noted.



**FC119. COMMERCIAL COMPANY COVENANT**

Members noted the promotion of a voluntary code of conduct for commercial vehicles operators being promoted by Cambridgeshire County Council.

**FC120. SECTION 137 BUDGET – AWARD OF GRANT**

On the proposal of Councillor S White and having been seconded by Councillor D Porteious it was **RESOLVED** that Fourfields Community School be awarded £600 and Cambridgeshire County Council be advised that the Parish Council are disappointed that the keep clear signs and school warning signs had not been installed as part of the new build project and had been left for the school to install and fund.

**FC121. BUDGET SETTING AND PRECEPT 2017/18**

With the aid of a report by the Clerk (a copy of which is appended in the Minute Book) consideration was given to the projected spend for 2016/17, the Committees budgetary requirements for 2017/18 and the level of precept for 2017/18. In discussing the latter Members' attention was drawn to various percentage options for the precept and the implications on the Council's reserves of each.

Mention was made of the bigger projects being planned for 2017/18 including the solar panels, office extension, Yaxley Festival and the continuation of funding the night time lighting in the village. Having carefully considered the needs of the Council for 2017/18 and beyond, it was proposed by S White that the Budget for 2017/18 be approved along with a precept request of £361,497.00 being a rise of 7% on a band D property. This was seconded by Councillor D Porteious and **RESOLVED**.

At the same time, Members thanked the Finance Officer and Clerk for a comprehensive and clear budget report.

**FC122. APPOINTMENT OF INTERNAL AUDITORS FOR 2016/17**

On the proposal of Councillor C Bolton and having been seconded by Councillor R Butcher, it was **RESOLVED** that Moore Stephens be re-appointed as Internal Auditors for the Financial Year 2016/17.

**FC123. POLICE MATTERS**

Members noted a summary of crimes for the month of November by street location for the Parish (a copy of which is appended in the Minute Book).

**FC124. BANK RECONCILIATION STATEMENT**

Councillors received and noted the contents of the Bank Reconciliation Statement as at 30<sup>th</sup> November 2016 (copies of which are appended in the Minute Book).

**FC125. ORDERS FOR PAYMENT**

The schedule of payments made since the previous meeting, which included details of the purchase ledger cheques requiring payment, (a copy of which is appended in the Minute Book) was proposed by Councillor D Porteious, seconded by Councillor G Bellamy and **RESOLVED** by an unanimous vote to be paid.

**FC126. REPORTS FROM REPRESENTATIVES**

Members received the following updates from representatives:

A handwritten signature in black ink, appearing to be 'ARK', located at the bottom right of the page.

- Councillor J Willis reported that the niece of flying officer Neb Kujundzix, who diverted his plane from crashing in the village during the 2<sup>nd</sup> World War, had thanked the Parish Council for arranging her visit to the Cemetery in October. Councillor J Willis also referred to the problem of dog fouling along the Wykes and the efforts of the Clerk to get the Yaxley to Holme Road reinstated on the County Councils gritting list;
- The Chairman reported on the Cambridgeshire Town and Parish Council conference he had attend with the Clerk on 18<sup>th</sup> November 2016 in St Ives. He explained that the main aim of the conference was to liaise and engage town and parish councils and share best practise. At the conference, County and District Councillor S Criswell launched the County Hub project across Cambridgeshire for which the County Council had set aside 1 million pounds. The Chairman and Clerk had then attended a follow up meeting on this to discuss the way forward for Yaxley.
- Councillors S Butler and J Lusted reported on a meeting of the Yaxley Partnership they had attended as Parish Council representatives. Mention was made of the various projects being promoted by the Partnership in response to which Members reiterated that the Parish Council were here to support any new initiative being promoted for the benefit of the community. Having been advised that Parish Councils representatives had been asked at the meeting to support various initiatives, Members stressed that if the support of the Parish Council was required for these initiatives then sufficient information should be made available in writing to the Council, including any business plan, to enable Members to consider them at a Council meeting and make an informed decision. This would also enable the Parish Council's representatives to give a joint response to the Partnership on behalf of the Council. Having been advised that some criticism had been made of the Parish Council not attending a launch of the Fen Trail at the Great Fen, Members advised that any invite should be made in writing and sufficient notice be given. On the proposition of Councillor R Butcher and having been seconded by Councillor J Lusted it was **RESOLVED** that the Partnership be formally advised of the sentiments above. Finally, Members supported Councillor S White also attending the Partnership meetings as a Parish Council representative.

**FC127. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 – EXCLUSION OF THE PRESS AND THE PUBLIC**

That in accordance with Section 1(2) of the Public Bodies (admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and Public be excluded from the meeting.

It was proposed by Councillor R Butcher and seconded by Councillor J Lusted and **RESOLVED** that the meeting should be closed to the press and public at 9.00pm.

**FC128. OFFICE EXTENSION**

Having fully discussed a report by the Finance Officer (a copy of which is appended in the Annex to the Minute Book) detailing 3 quotes received for the extension to the office at the Amenity Centre, Councillor D Porteous proposed that the quote from Mr C Taylor be accepted with a resitrix membrane roof covering. This was seconded by Councillor J Lusted and unanimously **RESOLVED**. At the same time and of the proposal of Councillor J Lusted and having been seconded by Councillor S White it was **RESOLVED** that Councillor P Russell be the Council's liaison representative for the work.



**FC129. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND PUBLIC.**

That in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business being concluded, the Press and Public be re-admitted to the meeting.

It was proposed by Councillor R Butcher and seconded by Councillor J Lusted and **RESOLVED** that the press and public should be readmitted to the meeting.

Meeting closed at 9.30pm

Signed .....  


Chairman.