



YAXLEY PARISH COUNCIL

Amenity Centre, Main Street, Yaxley Peterborough PE7 3LU

Tele/Fax 01733 241958

Email: clerk@yaxleypc.org.uk Website: www.yaxleypc.org

To: All Members of Yaxley Parish Council

Sir/Madam

You are hereby summoned to attend a Meeting of the **Full Council** of Yaxley Parish Council to be held on **Tuesday 11th April 2017 at 7.00pm** in the **Council Chamber, the Amenity Centre, Main Street, Yaxley, followed by a meeting of the Planning Committee.**

H. Taylor

Helen Taylor
Clerk to Yaxley Parish Council

4th April 2017

THE PUBLIC AND PRESS ARE ALWAYS WELCOME

AGENDA

- FC178. APOLOGIES FOR ABSENCE**
To receive and accept apologies for absence.
- FC179. DECLARATIONS OF INTERESTS IN AGENDA ITEMS**
To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda Item.
- FC180. MINUTES**
To approve as a correct record the Minutes of the meeting of the full Council held on Tuesday 14th March 2017 - attached.
- FC181. PUBLIC PARTICIPATION**
A maximum of 15 minutes is permitted for members of the public to address the Council.
- FC182. COMMITTEE REPORTS**
To receive the draft Minutes of Meetings of the following Committees and to consider any recommendations contained therein:
- FC182.1 Planning Committee held on 28th March 2017 (copy herewith)
 - FC182.2 Property Committee held on 21st March 2017 (copy herewith)
 - FC182.3 Personnel Committee held on 21st March 2016 (copy herewith)
 - FC182.4 Community Facilities Committee held on 28th March 2016 (copy herewith).
- FC183. YAXLEY FESTIVAL – PARISH COUNCIL PITCH**
To discuss arrangements for the Parish Council's Pitch.



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FC184. RISK ASSESSMENT

To approve Parish Council's risks report for 2016/17 – report attached.

FC185. CLOSURE OF COMMUNITY INFORMATION CENTRE, BROADWAY SHOPPING CENTRE

FC186. POLICIES AND PROCEDURES

Following a review by the Policies and Procedures Working Group to approve amendments to the following documents:

- CCTV Management Protocol and Operational Procedures;
- Equal Opportunities;
- Small Grants Application form
- How to complain to the Council form
- Tree Management Policy

(all documents are attached the agenda separately)

FC187. MAINTENANCE OF LAND – THE GREEN

To receive an update regarding the maintenance of a piece of land between the Green and Main Street following further information received – attached.

FC188. MERE VIEW POTHOLES

To note arrangements to repair the potholes on Mere View.

FC189. POLICE MATTERS

To note the police crime report for March 2017.

FC190. BANK RECONCILIATION STATEMENT

To receive a bank reconciliation statement as at 31st March 2017.

FC191. ORDERS FOR PAYMENT

To receive and approve the schedule of Orders for Payment for March – updated schedule to be circulated at the meeting.

FC192. REPORTS FROM REPRESENTATIVES

Forthcoming meetings:

25th April 2017 – Community Facilities Committee followed by the Planning Committee.

9th May 2017 – Annual Meeting of Yaxley Parish Council followed by the Planning Committee

Cut off time for the meeting is 21.00