

**Minutes of the Meeting of the Full Council, Yaxley Parish Council
held in the Council Chamber, the Amenity Centre, Main Street, Yaxley
on 13th June 2017.**

Present:- Councillor K Gulson – Chairman

Councillors C Bolton, R Butcher, S Butler, J Lusted, M Oliver, J Orchard, P Russell, S White, J Willis and A Wood.

In attendance – County Councillor M McGuire and Mrs H Taylor.

FC29. APOLOGIES

Apologies for absence from the meeting were received and accepted on behalf of Councillors A Bartle, G Bellamy and C Thorne (all Personal).

FC30. DECLARATION OF INTERESTS

No declarations were received.

FC31. MINUTES

Councillor J Willis proposed approval of the Minutes of the meeting of the Council held 9th May 2017. This was seconded by Councillor J Orchard and **RESOLVED**.

FC32. PUBLIC PARTICIPATION

The Chairman welcomed County Councillor M McGuire to the meeting and congratulated him on his new appointment as Vice Chairman of Cambridgeshire County Council.

County Councillor McGuire reported that the new cycle path between Farcet and Yaxley would be inspected on Thursday. In discussing the possible instalment of a bench Members suggested that it be sited behind the trees looking out over the fen, so long as it did not obstruct the pathway. In that respect, Councillor S White proposed that the principle of a bench be supported subject to the County Council approving its position and the design being agreed by all of the Councils involved. This was seconded by Councillor A Wood and unanimously **RESOLVED**.

FC33. COMMITTEE REPORTS

FC33.1 PLANNING COMMITTEE

Members received and noted the draft Minutes of the Planning Committee held on 23rd May 2017.

FC35.2 COMMUNITY FACILITIES COMMITTEE

The Minutes of the Community Facilities Committee held on 23rd May 2017 were received and noted.

FC34. INTERNAL AUDIT 2016/17 – CONCLUSIONS AND RECOMMENDATIONS

A summary of the work carried out, conclusions and recommendations of the Internal Audit 2016-17 was proposed for approval by Councillor R Butcher. This was seconded by Councillor J Lusted and **RESOLVED**. With regard to the Auditor's recommendations on lone working Members asked that any incidences involving staff be reported to the Personnel Committee.

FC35. NORMAN CROSS ROAD SAFETY – IMPROVEMENT TO A605 AT HORSEY TOLL STANGROUND, PETERBOROUGH.

Councillor S Butler reported that she had attended a meeting of the Norman Cross Area Road Safety Committee the night before. The meeting had been called to discuss a solution to regular hold ups on the A605 due to the Horsey Toll bridge. Councillor Butler

explained that the Mayor of Peterborough and Cambridge was also in attendance along with officers from Peterborough City Council. Officers would be undertaking a traffic survey soon with a view to drawing up a proposed improvement plan within 2 months and holding another meeting to discuss the proposals. Whereupon, it was proposed that Councillor Butler attend the next meeting as the Parish Councils representative with Councillor J Orchard as her substitute. This was seconded by Councillor A Wood and **RESOLVED** unanimously.

FC36. LAND REGISTRATION

With the assistance of a report by the Clerk (a copy of which is appended in the Minute Book) Members were apprised with the work undertaken to register land owned by the Parish Council.

The Clerk reported that two areas of land in the cemetery have been excluded from the registered extent and that it would be necessary to pursue adverse possession for these areas.

In discussing the storing of the conveyances/title deeds, Members felt that the digitalisation of the papers be investigated.

Whereupon, it was proposed by Councillor R Butcher that a Solicitor be instructed to pursue adverse possession of the land at the cemetery and that conveyances/title deeds be stored in the Council's safe until everything is finalised. This was seconded by Councillor P Russell and **RESOLVED** unanimously.

FC37. POLICE MATTERS

Members noted a summary of crimes, for the month of May, by street location for the Parish (a copy of which is appended in the Minute Book).

FC38. BANK RECONCILIATION STATEMENT

Councillors received and noted the contents of the Bank Reconciliation Statement as at 31st May 2017 (copies of which are appended in the Minute Book).

FC39. ORDERS FOR PAYMENT

The schedule of payments made since the previous meeting, which included details of the purchase ledger cheques requiring payment, (a copy of which is appended in the Minute Book) was proposed by Councillor S Butler, seconded by Councillor S White and **RESOLVED** by a unanimous vote to be paid.

FC40. REPORTS FROM REPRESENTATIVES

Members received the following updates from representatives:

- Festival presentation – Members felt that the Parish Council's presentation in the Council Chambers had been well received. Mention was made of an ordnance survey map which had been discovered in the Chambers which dated back to 1880. Having been advised that Richard Anderson from Cambridgeshire had offered to store the map as part of the Parish Council's collection at Huntingdon Archives, Councillor A Wood proposed that this offer be accepted and that the cost of having the map digitalised be investigated. This was seconded by Councillor J Willis and **RESOLVED**.
- Councillor M Oliver reported on his recent attendance, with his wife Christine, at a Garden Party at Buckingham Palace. In doing so he thanked the Parish Council for their nomination adding that it was a day to remember. The Chairman



reiterated that his nomination was well deserved given their involvement in the community particularly with the Yaxley Festival.

FC41. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 – EXCLUSION OF THE PRESS AND THE PUBLIC

That in accordance with Section 1(2) of the Public Bodies (admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and Public be excluded from the meeting.

It was proposed by Councillor J Willis and seconded by Councillor J Lusted and **RESOLVED** that the meeting should be closed to the press and public at 8.15pm.

FC42. DATA SECURITY

With the assistance of a report by the Clerk (a copy of which is appended in the Annex to the Minute Book) Members discussed the need to review and where necessary upgrade the computer system in the office. Whereupon, it was proposed by Councillor R Butcher that Clerk obtain quotes for an upgrade and maintenance package from IT solution consultants for discussion and review by herself and Councillors S White and A Wood. This was seconded by Councillor J Orchard and unanimously **RESOLVED**.

FC43. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND PUBLIC.

That in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business being concluded, the Press and Public be re-admitted to the meeting.

It was proposed by Councillor J Lusted and seconded by Councillor J Willis and **RESOLVED** that the press and public should be readmitted to the meeting.

Meeting closed at 8.32pm

Signed

Chairman.

