

**Minutes of the Meeting of the Property Committee  
held in the Council Chamber, Yaxley Parish Council on 20<sup>th</sup> March 2018.**

Present:- Councillor R Butcher – Chairman

Councillors A Bartle, K Gulson, J Lusted, D Porteous, M Oliver, P Richardson, P Russell, S White and J Willis.

In attendance – H Taylor

**PR31. APOLOGIES**

Apologies for absence from the meeting were received and accepted on behalf of Councillors C Bolton and M Southgate (both work related).

**PR32. DECLARATION OF INTERESTS**

No declarations were received.

**PR33. MINUTES**

Councillor P Russell proposed approval of the Minutes of the Committee held on 21<sup>st</sup> November 2017. This was seconded by Councillor D Porteous and **RESOLVED.**

**PR34. PUBLIC PARTICIPATION**

No Member of the Public wished to speak.

**PR35. REPAIRS AND MAINTENANCE**

Members' attention was drawn to a schedule of maintenance work carried out on the Council's facilities since their previous meeting and that planned for the next 3 months (a copy of the report is appended in the Minute Book).

Particular mention was made of running issues with the warm air unit to the Austin Hall which had resulted in emergency repairs being ordered. With the approval of the Chairman and Vice Chairman of the Council an order had been placed to replace the blower unit and fan limit controller at a cost of £1,521.02. It was suggested that funds be set aside in future budgets for the eventually replacement of the unit. Councillor M Oliver proposed that this course of action be formally approved. This was seconded by Councillor S White and **RESOLVED.**

The Clerk report that a recent service of the fire alarm and emergency lighting at Queens Park had revealed that the smoke detectors are over 10 years old and require replacing. A number of lights also require replacing with LED lights. Whereupon it was proposed by Councillor D Porteous that the award of this work be delegated to the Clerk, in consultation with the Chairman and Vice Chairman of the Committee and subject to the quote being value for money, this was seconded by Councillor P Russell and **RESOLVED.**

Finally, it was reported that 5 decorators had been approached to quote for the painting of the Council Chambers and Owen Pooley Hall external window frames. Rather than delay the work, Councillor S White proposed that a summary of the quotes received be



circulated to Committee Members with the recommended supplier identified. This was seconded by Councillor M Oliver and **RESOLVED**.

Meeting closed at 7.30pm.

Signed  .....

Chairman.

