

**Minutes of the Meeting of the Community Facilities Committee  
held via the Zoom app on 28<sup>th</sup> July 2020.**

Present:- Councillors J Lusted – Chairman

Councillors R Butcher, K Gulson, G Needham, M Oliver and D Seaton.

In attendance – H Taylor (Clerk)

**CF1. APOLOGIES**

Apologies for absence from the meeting were received and accepted on behalf of Councillor S McMullon (personal).

**CF2. DECLARATION OF INTERESTS**

Councillor K Gulson declared “other” interests in Item No.CF5 by virtue of being an allotment holder. Councillor M Oliver declared “other” interest in Item CF7 due to being a stonemason/undertaker.

**CF3. MINUTES**

Councillor R Butcher proposed approval of the Minutes of the Committee held on 28<sup>th</sup> January 2020. This was seconded by Councillor G Needham and unanimously **RESOLVED**.

**CF4. PUBLIC PARTICIPATION**

No Member of the Public wished to speak.

**CF5. ALLOTMENT UPDATE**

The Clerk reported that there were 14 vacant allotments at the beginning of March but demand for them had risen during lockdown and they were now all occupied with a waiting list of twenty. Mention was made of the need to undertake an allotment inspection and Councillor D Paice offered to help with this.

**CF6. REVIEW OF FEES AND CHARGES – CRICKET/FOOTBALL PITCHES**

By way a report by the Clerk (a copy of which is appended in the Minute Book) Members reviewed the hire charge for the cricket/football pitches. Given the uncertainty due to the current pandemic, it was proposed by Councillor R Butcher that the fees and charges for the hire of the football pitches at Middletons Road and Queens Park, the cricket pitch and the 3G pitch remain the same for the forthcoming football season and be reviewed in 12 months and the Clerk be given discretionary powers to charge £20 for the 3G pitch for the special circumstances outlined in the report. This was seconded by Councillor D Paice and unanimously **RESOLVED**.

**CF7. REVIEW OF FEES AND CHARGES – CEMETERY**

By way a report by the Clerk (a copy of which is appended in the Minute Book) Members reviewed the fees and charges for the Cemetery. Whereupon, it was proposed by Councillor G Needham and seconded by Councillor R Butcher that there be no increase in fees from 1st September 2020 with a review in 12 months.

**CF8. ANNUAL PLAY AREA SAFETY INSPECTION REPORT**

Consideration was given to the content of a report produced by the Clerk (a copy of which is appended in the Minute Book) summarising the annual inspection of all nine of the Parish Council’s Play Areas and Outdoor Gym. Members were pleased to note that there were no high or medium high items requiring attention which reflected the level of maintenance work carried out over the past 12 months. Whereupon, it was proposed by Councillor R Butcher that the report be received. This was seconded by Councillor M Oliver and unanimously **RESOLVED**.

**CF9. COVID 19 RISK ASSESSMENT FOR RE-OPENING OF THE PLAYGROUNDS AND OUTDOOR GYM**

It was proposed by Councillor R Butcher, seconded by Councillor M Oliver and unanimously **RESOLVED** that the contents of the Risk Assessment for re-opening the playgrounds and outdoor gym be approved. The risk assessment had been produced in response to Government Advice.

**CF10. NEW BUS SHELTER FOR BROADWAY – OPPOSITE MIDDLETONS ROAD**

By way of a report by the Clerk, Members considered installing a new bus shelter on Broadway at the junction of Middleton’s Road. Having been reminded that there was £3,000 in the current budget for a bus shelter, it was proposed by Councillor M Oliver, seconded by Councillor R Butcher and **RESOLVED** that a new bus shelter be installed at this site at a cost of £4,560 to be funded from the new bus shelter and CIL budgets.

Meeting closed at 7.35pm



Signed .....

Chairman.