

**Minutes of the Meeting of the Property Committee
held by Zoom on 22nd September 2020.**

Present:- Councillors R Butcher, B Doncaster K Gulson, G Needham and M Oliver.

In attendance – H Taylor.

PR13. APOLOGIES

No apologies were received.

PR14. ELECTION OF CHAIRMAN

On the proposition of Councillor K Gulson seconded by Councillor G Needham, it was RESOLVED that Councillor M Oliver be elected Chairman of the Committee for the ensuing Municipal Year.

Councillor M Oliver in the Chair.

PR15. ELECTION OF VICE CHAIRMAN

On the proposition of Councillor R Butcher, seconded by Councillor M Oliver, it was RESOLVED that Councillor G Needham be elected Vice Chairman of the Committee for the ensuing year.

PR16. DECLARATION OF INTERESTS

No declarations were received.

PR17. MINUTES

Councillor R Butcher proposed approval of the Minutes of the Committee held on 30th June 2020. This was seconded by Councillor G Needham and **RESOLVED**.

PR18. PUBLIC PARTICIPATION

No Member of the Public wished to speak.

PR19. REPAIRS AND MAINTENANCE

By way of a report by the Clerk (a copy of which is appended in the Minute Book), Members were informed of the repairs and maintenance carried out on the facilities since the last meeting, along with that planned. Mention was made of the planned repairs to the guttering on the Austin Hall and various options were given to sort the problem of the leaking gutter joints.

PR20. USE OF BUILDINGS BY REGULAR HIRERS

In receiving a list of regular hirers for the Council's halls (a copy of which is appended in the Minute Book), Members thanked all those involved in getting the halls open again and covid secure for the various community and support groups hiring out the facilities.

PR21. ACTION PLAN

Members received and noted a schedule of the Committee's projects included within the Council's Action Plan, the schedule would be used as a basis for the budget setting in November.

PR22. EXCLUSION THE PRESS AND PUBLIC

That in accordance with Section 1(2) of the Public Bodies (admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and Public be excluded from the meeting.

It was proposed by Councillor R Butcher and seconded by Councillor G Needham that the meeting should be closed to the press and public at 7.30pm.

PR23. REPLACEMENT OF STRIP LIGHTS IN THE AUSTIN HALL WITH LEDs

With the assistance of a report by the Clerk (a copy of which is appended in the Annex to the Minute Book), Members discussed replacing 18 strip lights in the Austin Hall and adjacent sluice room which were becoming obsolete and harder to source and replace.

Members were presented with two quotes and were advised that the third company had not responded. In agreeing that the lights needed replacing and given the greener credentials of the replacement LED lights, it was suggested that Full Council be asked to fund the cost of the work from the £2,000 set aside for energy efficiencies under the budget title of Carbon Neutral Project. Subsequently, Councillor R Butcher proposed that the lowest quote received from P & J Massingham be approved and Full Council requested to fund the overall cost from the Carbon Neutral budget. This was seconded by Councillor G Needham and unanimously **RESOLVED**.

PR24. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND PUBLIC.

That in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business being concluded, the Press and Public be re-admitted to the meeting.

It was proposed by Councillor R Butcher and seconded by Councillor K Gulson that the press and public should be readmitted to the meeting.

Meeting closed at 7.45pm



Signed

Chairman.