

**Minutes of the Meeting of the Property Committee  
held in the Council Chamber, Yaxley Parish Council on 21<sup>st</sup> March 2017.**

Present:- Councillor R Butcher - Chairman  
Councillors J Lusted, M Oliver, J Orchard, J Reed, P Russell, S White and J Willis.

In attendance – H Taylor and Councillor A Wood.

**PR35. APOLOGIES**

Apologies for absence from the meeting were received and accepted on behalf of Councillors C Bolton (work commitments) K Gulson (personal) and C Thorne (personal).

**PR36. DECLARATION OF INTERESTS**

No declarations were received.

**PR37. MINUTES**

Councillor J Willis proposed approval of the Minutes of the Committee held on 15<sup>th</sup> November 2016. This was seconded by Councillor J Lusted and unanimously **RESOLVED.**

**PR38. PUBLIC PARTICIPATION**

No Member of the Public wished to speak.

**PR39. EXTENSION TO EXISTING OFFICE**

In noting that the office extension was on target to be finished by the end of March, Members thanked all those involved in its construction.

**PR40. SOLAR PANELS**

The Clerk reported that the solar panels should be signed off this week.

**PR41. REPAIRS AND MAINTENANCE**

Members' attention was drawn to a schedule of maintenance work carried out on the Council's facilities since their previous meeting and that planned for the next 3 months. Particular mention was made of the work to concrete the entrance to the compound and repairs to the gable end of the scout garage. With regard to the latter, Councillor P Russell agreed to speak with the scouts over the emptying of the garage.

**PR42. LEGIONELLA MONITORING**

Attention was drawn to a proposed programme of monitoring for legionella (a copy of which is appended in the Minute Book) produced by Hydraclean. In discussing its contents, Members were advised of the views of Councillor Bolton which he had submitted prior to the meeting by email. Councillor Bolton was of the opinion that the quote be used as a basis of requirements for moving forward, but that another quote be obtained and members of staff undertake training to enable the majority of work to be undertaken in house.

In the discussions that ensued, the Committee questioned what the legal requirement was for the Council's facilities and various Members agreed to investigate what is required. In the meantime the Clerk would obtain another quote.

**PR43. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 – EXCLUSION OF THE PRESS AND PUBLIC.**

That in accordance with Section 1(2) of the Public Bodies (admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and Public be excluded from the meeting.

It was proposed by Councillor J Lusted and seconded by Councillor J Willis that the meeting should be closed to the press and public at 7.25pm. This was **RESOLVED**.

**PR44. FAIR RENT REVIEW**

By way of a report by the Clerk (a copy of which is appended in the Annex to the Minute Book), Members were given the background to a previous application for a fair rent review on 50 Main Street, Yaxley. Whereupon, it was proposed by Councillor S White that legal advice be taken over the options available to the Parish Council regarding the renting out of this property. This was seconded by Councillor M Oliver and unanimously **RESOLVED**.

**PR45. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND PUBLIC.**

That in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business being concluded, the Press and Public be re-admitted to the meeting.

It was proposed by Councillor J Lusted and seconded by Councillor R Butcher that the press and public should be readmitted to the meeting at 7.40pm. This was **RESOLVED** unanimously.

Meeting closed at 7.42pm

Signed .....

Chairman.