

## Minutes of the Meeting of Full Council, Yaxley Parish Council

held via Zoom on 9<sup>th</sup> March 2021.

Present:- Councillor R Butcher - Chairman.

Councillors D Chapman, B Doncaster, E Gilchrist (from item FC144), K Gulson, A Knight, J Lusted, A Minns, G Needham, P Russell, S Sanderson, S Wayland and A Wood.

In attendance – Mrs H Taylor (Clerk), County and District Councillor M McGuire, District Councillor Eric Butler and 1 Member of the Public.

### FC132. APOLOGIES

An apology for absence from the meeting was received and accepted on behalf of Councillor S McMullon and M Oliver (both personal).

### FC133. DECLARATION OF INTERESTS

Councillors G Needham and A Wood declared personal interests in item FC144 by being named in the list of payments. Consideration was then given to an updated schedule of requests for disclosable interests (a copy of which is appended in the Minute Book) and Councillor K Gulson proposed that the list be received, and the requests granted. This was seconded by Councillor P Russell and **RESOLVED** unanimously.

### FC134. MINUTES

Councillor S Wayland proposed approval of the Minutes of the meeting of the Council held 9<sup>th</sup> February 2021. This was seconded by Councillor A Minns and unanimously **RESOLVED**.

### FC135. PUBLIC PARTICIPATION

County and District Councillor M McGuire informed the meeting that an application for a Definitive Map Modification Order (DMMO) had been received by the County Council containing detailed evidence of the public's use of a route between Windsor Road and Hawthorn Road. The County would now be in a position to undertake an investigation to determine whether or not a public right of way has come into existence and Councillor McGuire has supported the prioritisation of the application.

Mention was also made of the Mere View pedestrian crossing which had been installed by Cambridgeshire County Council in December following a Local Highway Improvement Bid by the Parish Council. Extensive defects have been discovered with the high friction surface and the subcontractor has agreed to reinstall the crossing. It was reported that the work would be reprogrammed for the following weeks and that the road safety audit would be delayed until the resurfacing work had been completed. The additional warning signs requested by the Parish Council were scheduled to be installed later this week.

Finally, Councillor McGuire enquired whether the double yellow lines around the Eagle Monument at Normans Cross had been completed, the scheme to introduce waiting restrictions had been approved as part of the County's Local Highway Improvement scheme. As there was some confusion as to whether the signage had been erected, Councillor Butcher agreed to visit the site and report back to Councillor McGuire.

### FC136. COMMITTEE REPORTS

#### FC136.1 PERSONNEL COMMITTEE

Members received and noted the draft Minutes of the Personnel Committee held on 16<sup>th</sup> February 2021.

## **FC136.2 COMMUNITY FACILITIES COMMITTEE**

Members received and noted the draft Minutes of the Community Facilities Committee held on 23rd February 2021.

### **FC137. CORRESPONDENCE FROM A RESIDENT**

Consideration was given to a proposal by a resident for the Parish Council to run a graffiti v art project (a copy of the correspondence is appended in the Minute Book). In considering the suggestion before them, Members referred to the previous discussions regarding the skate park extension and the plans to have the sides of the existing skate park painted black so that the area can be used by budding street artists. Members were advised that this was still the intention to link in with the installation of the new ramps which has been delayed due to the pandemic. Members suggested that rather than having a mural on the sides, the area would be open for all to express themselves so long as it was not offensive and that the walls could be regularly painted over to give a blank canvass for fresh artwork.

Discussions then ensued on ways to engage with the youth and the Clerk referred to a possible scheme involving outreach youth workers that had been successful elsewhere, in a parish with similar demographics as Yaxley. Having been briefed on the outline of the scheme, Members felt that it should be explored further as a possible project. In supporting the scheme, Councillor P Russell reported that St Peters Church was looking at a Fostering and Adoption group and was liaising with the Annabelle Davis Centre on this and could raise this matter as well, as any youth worker would need to work with a variety of partners in the village in order to better provide for the needs of the young people in the parish. Whereupon, it was proposed by Councillor K Gulson that this avenue be investigated, this was seconded by Councillor A Wood and unanimously **RESOLVED**.

### **FC138. CO-OPTION OF PARISH COUNCILLOR**

Members received details of a resident wishing to be considered for co-option to the Parish Council. The applicant had been asked a series of questions to determine their suitability as a Parish Councillor and had confirmed their eligibility as detailed in S79 of the Local Government Act 1972. Whereupon, it was proposed by Councillor R Butcher and seconded by Councillor K Gulson that Denise Hitchcock be co-opted to the Parish Council and this was unanimously **RESOLVED**.

### **FC139. COMMITTEE MEMBERSHIP**

On the proposition of Councillor R Butcher and having been seconded by Councillor K Gulson, it was **RESOLVED** that following her co-option onto the Parish Council, Denise Hitchcock be appointed to the Property Committee.

### **FC140. CAPALC**

Members reviewed the benefits of being a member of the Cambridgeshire & Peterborough Association of Local Council (CAPALC). Whereupon, it was proposed by Councillor R Butcher, seconded by Councillor P Russell and unanimously **RESOLVED** that the Parish Council remain a member of CAPALC.

### **FC141. ANGLIAN WATER UPDATE**

Further to Minute No. FC121, the Clerk updated Members on progress to contact Anglian Water regarding the problems with the drainage and pumping station on Main Street/Windsor Road. She explained that Anglian Water have identified a number of short

term mitigations to resolve immediate issues as well as long term solutions which may include treatment options and measures to reduce flows. Two further schemes have been identified specifically for Windsor Road and Main Street involving the installation of non-return valves for properties. The options would be developed further and Anglian Water had agreed to meet with Representatives of the Parish Council via Teams on 31<sup>st</sup> March 2021 at 7.00pm to brief them on any developments. A number of Councillors expressed an interest in attending this meeting and Councillor G Needham proposed that Councillors B Doncaster, A Knight, K Gulson, P Russell and S Sanderson attend the meeting on behalf of the Parish Council. This was seconded by Councillor P Russell and **RESOLVED**.

#### **FC142. REQUEST TO PLANT TREES IN THE VILLAGE**

The Clerk reported discussions had been held with herself and the Countryside Volunteers regarding tree planting in the village. A number of trees had been identified as requiring felling and replacement in the last tree survey and work had begun to source their replacements. In addition, Reg Bingham of the Countryside Volunteers had suggested that 4 cherry trees be planted in the large beds at the top bank in the Recreation Ground and that he would like to pay for these 4 trees. With Reg's assistance, the Clerk had been in contact with a tree specialist in Ely who specialised in working with Local Authorities to provide stronger trees that suit the modern environment. Members were advised that approx. 20 trees would need to be purchased at an overall cost of £6,000 to include protected sleeves and stakes. The cost could be met from the Tree budget for 2021/22 and the £1500 remaining in the reserves from the S106 funding. An order would need to be placed in May with a delivery and planting date of September. Having thanked the Clerk for her input, Councillor R Butcher proposed that the work outlined above be approved with a budget of £6,000. This was seconded by Councillor D Chapman and **RESOLVED** unanimously.

#### **FC143. BANK RECONCILIATION STATEMENT**

Councillors received and noted the contents of the Bank Reconciliation Statement as at 28th February 2021 (a copy of which are appended in the Minute Book).

*(Councillor E Gilchrist joined the meeting at this point)*

#### **FC144. ORDERS FOR PAYMENT**

The schedule of payments made since the previous meeting, which included details of the purchase ledger cheques requiring payment, (a copy of which is appended in the Minute Book) was proposed by Councillor P Russell, seconded by Councillor A Knight and **RESOLVED** by a vote to be paid.

#### **FC145. YAXLEY FESTIVAL UPDATE**

Having been advised that there would be no festival this year due to the pandemic, Members considered a request from the Yaxley Festival Committee to hold the next festival on 13<sup>th</sup> to 15<sup>th</sup> May 2022. Members were advised that the Committee would require the Recreation Ground from 9<sup>th</sup> May to 17<sup>th</sup> May for setting up and dismantling. Whereupon, it was proposed by Councillor R Butcher that approval be given for the use of the Recreation Ground during these dates, subject to the Parish Council reserving the right to be able to cancel the event up to 48 hours before hand due to the ground being waterlogged. This was seconded by Councillor P Russell and unanimously **RESOLVED**.

#### **FC146. REPORTS FROM REPRESENTATIVES**

Councillor R Butcher reported that he had installed a number of HGV road watch signs around the village and had also partaken in a speed enforcement event with Cambridgeshire Constabulary on Broadway. In connection with speeding, the Clerk reported that Councillor G Needham had sent through to her some information on wireless data recorders for measuring traffic which she would submit to the next meeting. County Councillor M McGuire suggested that the Parish Council should also look at applying for a Local Highway Improvement Bid to purchase some moveable speed warning vehicle activation signs MVAS.

Members were pleased to note that an application for £10,000 of CIL funding to the District Council towards the cost of the Mere View/Broadway Zebra Crossing had been successful.

It was noted that a provisional date of 24<sup>th</sup> – 26<sup>th</sup> September 2021 had been set for the Tour of Cambridgeshire cycle race.

#### **FC147. EXCLUSION THE PRESS AND PUBLIC**

That in accordance with Section 1(2) of the Public Bodies (admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and Public be excluded from the meeting.

It was proposed by Councillor J Lusted and seconded by Councillor B Doncaster that the meeting should be closed to the press and public at 8.18pm.

#### **FC148. UPGRADE OF CCTV AT THE AMENITY CENTRE SITE**

Consideration was given to a report by the Clerk (a copy of which is appended in the Annex to the Minute Book) outlining a proposal to upgrade the CCTV cameras at the Amenity Centre. In discussing the quote before them, Members referred to the benefits of recording to a cloud rather than NVR recorder and asked the Clerk to enquire whether the system suggested has a remote recording option. In the meantime, Councillor A Wood proposed that the current CCTV at the Amenity Centre be replaced with a new system costing up to £3,000 with £1,500 being met from the 2020/21 budget, £500 from the 21/22 budget and the remainder from the General Reserves and that Financial Regulations 10.3 and 11 (a.i) be waived to allow for the receipt of one quote. This was seconded by Councillor A Knight and **RESOLVED** unanimously.

#### **FC149. RESURFACING OF THE CAR PARK AREA AND THE ENTRANCE TO THE PAVILION, MIDDLETONS ROAD RECREATION GROUND**

Having considered a quote to resurface the car parking area and entrance to the pavilion, Councillor A Knight proposed that Financial Regulations 10.3 and 11 (a.i) be waived to allow the quote from D Watt to be accepted at a cost of £11,700 (plus VAT) to be met from the General Reserves, subject to the speed humps remaining and the Clerk arranging for the white lines to be repainted afterwards. This was seconded by Councillor S Wayland and unanimously **RESOLVED**.

#### **FC150. CEMETERY EXPANSION UPDATE**

The Clerk updated the meeting over discussions held with O & H Hampton over a possible start date for the new cemetery area. Members noted that the Clerk has requested a detailed development timetable for the site from O & H Hampton to enable a timeframe to be set for preparing and submitting a planning application for the new cemetery. Questions had also been asked about the size and positioning of the cemetery, management of the neighbouring allotment and the proposed use of the triangular area of

land in the existing cemetery. Once a response has been received it will be reported to the next available Council meeting.

**FC151. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND PUBLIC.**

That in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business being concluded, the Press and Public be re-admitted to the meeting.

It was proposed by Councillor R Butcher and seconded by Councillor J Lusted that the press and public should be readmitted to the meeting.

Meeting closed at 8.52pm

Handwritten signature in cursive, appearing to read 'R G Z' followed by some less legible characters.

Signed .....

Chairman.