

**Minutes of the Meeting of the Community Facilities Committee  
held via Zoom on 23<sup>rd</sup> February 2021.**

Present:- Councillor J Lusted;

Councillors R Butcher, D Chapman, K Gulson, S McMullon, G Needham, A Minns and M Oliver.

In attendance – H Taylor.

**CF33. APOLOGIES**

No apologies were received.

**CF34. DECLARATION OF INTERESTS**

Councillor M Oliver declared “other” interest in Item CF39 due to being a stonemason/undertaker. Councillors K Gulson and S McMullon declared “other” interests in items 37 and 38 by virtue of being an allotment holder.

**CF35. MINUTES**

Councillor R Butcher proposed approval of the Minutes of the Committee held on 24<sup>th</sup> November 2020. This was seconded by Councillor K Gulson and unanimously **RESOLVED**.

**CF36. PUBLIC PARTICIPATION**

No Member of the Public wished to speak.

**CF37. ALLOTMENT TENANCY RENEWALS**

By way of a report by the Clerk (a copy of which has been appended in the Minute Book) Members were updated on the tenancy renewals for the Council’s three allotment sites.

**CF38. ALLOTMENT TENANCY AGREEMENT**

Having reviewed the length of time given to pay allotment rent from the date it is due, Councillor R Butcher proposed that it be reduced from 40 days to 21 days in line with the Council’s other policies for paying invoices. This was seconded by Councillor G Needham and **RESOLVED** unanimously.

**CF39. CEMETERY SAFETY MANAGEMENT PLAN**

Consideration was given to a cemetery safety management plan (a copy of which is appended in the Minute Book), which details the action programme and testing procedures for the memorials/graves as well as safe working practices. With regard to testing procedures, Members were advised that the removal of memorial to a designated area would only ever happen if the memorial could not be laid down without obstructing another grave or had been identified as a trip hazard. Whereupon, Councillor S McMullon proposed that the contents of the plan be approved, this was seconded by Councillor K Gulson and unanimously **RESOLVED**.

#### **CF40. RECYCLING PROJECT**

With the assistance of a report by the Clerk (a copy of which is appended in the Minute Book), Members were updated on progress of a new initiative to encourage recycling. Since the last meeting, the Clerk had joined the District Council's Waste Minimisation Group as had a local sixth form student who was working with the Parish Council and the Community Fridge to promote waste minimisation as part of the Duke of Edinburgh scheme and had produced some amazing videos for the demonstrating how the surplus food can be used. The group currently meet fortnightly, via zoom, to discuss ideas and possible projects. Councillor D Chapman expressed an interest in joining which the Clerk would pass on.

The next area being focused on is the recycling of water bottles and the Clerk explained that arrangements were being finalised to have designated water bottle recycling bins at Queens Park and on the Recreation Ground for the 3G area and football pitches.

Other areas being examined included the promotion of tetra pak schemes, a community litter pick and working with the schools to encourage recycling. With regard to the latter, the Clerk reported that she was in talks with the Infants School regarding sourcing recycling boxes for the classrooms and Councillor J Lusted offered to speak with William De Yaxley School to see what support they needed. On the subject of a litter pick, Councillor Needham reported that his son was the lead for the Duke of Edinburgh Scheme at Stanground Academy and that they may be interested in getting involved with this, he would pass on the details to the Clerk.

Finally, Councillor K Gulson suggested that the location of all the recycling bins in the village be advertised on the Parish Council's website and facebook page.

#### **CF41. COMMUNITY FRIDGE UPDATE**

Councillor K Gulson reported that the Community Fridge was going from strength to strength, distributing 2 tonnes of food over Christmas and averaging the redistribution of 100 bags a week. With an increase in volunteers, more food was being collected at night from various Co-ops in the Peterborough area and this food was making up a lot more of the food being distributed. However, its success did bring other issues, namely the storage of food and the need for additional fridges and some sort of air conditioning unit for the pavilion in preparation for the warmer months. This and a possible review of opening hours and how the food is distribution in the future would be pivotal in how the fridge emerges from lockdown.

#### **CF42. PLANS FOR THE FLOWER BEDS/PLANTERS**

The Clerk reported that four octagonal self-watering planters had been ordered and that these would be planted up and then displayed on the village green, Church Street, Pound Lane and on Dovecote Lane.

#### **CF43. INTERPRETATION BOARD FOR THE WILLOW POND AREA**

With the assistance of a report by the Clerk (a copy of which is appended in the Minute Book), Members discussed ideas for an interpretation board in the Recreation Ground

near to the Willow Pond. The Clerk reported that she had contacted the Yaxley Countryside Volunteers to seek their views and was awaiting a response. Members felt that a metal board rather than a wooden structure would be preferred. Having mentioned nearby Willow Pond, Members agreed that any structural work on the pond would now have to be undertaken from September onwards and it was suggested that a timetable of work be determined with the Countryside Volunteers, Councillors K Gulson and D Chapman agreed to discuss this with them.

Meeting closed at 7.45pm

A handwritten signature in cursive script that reads "J. Husted". The signature is written in dark ink on a white background.

Signed .....

Chairman.