

**Minutes of the Meeting of the Property Committee held in the Austin Hall,
the Amenity Centre, Main Street, Yaxley on 21st September 2021 at 7.00pm .**

Present:- Councillor G Needham – Vice Chairman in the Chair;

Councillors R Butcher, D Chapman, B Doncaster, K Gulson, D Hitchcock, S Sanderson and S Wayland.

In attendance – H Taylor and Councillor A Wood.

PR11. APOLOGIES

None.

PR12. DECLARATION OF INTERESTS

No declarations were received.

PR13. MINUTES

Councillor R Butcher proposed approval of the Minutes of the Committee held on 27th July 2021. This was seconded by Councillor K Gulson and **RESOLVED** unanimously.

PR14. PUBLIC PARTICIPATION

No Member of the Public wished to speak.

PR15. REPAIRS AND MAINTENANCE

By way of a report by the Clerk (a copy of which is appended in the Minute Book), Members noted the repairs and maintenance carried out on the facilities since the last meeting, along with that planned.

PR16. HIRERS CLEANING FEE

Further to Minute No. PR9 the Clerk reported that Stretton Pre School had agreed to pay the covid cleaning charge until the end of January 2022. Having been advised that all hirers who use the facilities for free have understood and agreed to pay the £6.00 cleaning fee, Members were advised that some flexibility should be built in for the weekly hirers who only use the halls for a few hours. Whereupon, it was proposed by Councillor R Butcher, seconded by Councillor B Doncaster and unanimously **RESOLVED** that the Clerk be given delegated powers to review and revise, as appropriate, the covid cleaning charge for hirers.

PR17. ACTION PLAN

Members received and noted a schedule of the Committee's projects included within the Council's Action Plan, the schedule would be used as a basis for the budget setting in November.

PR18. STORAGE ROOM QUEENS PARK - UPDATE

The Committee received and noted a plan of the proposed storage room for Queens Park hall which forms part of a planning application to Huntingdonshire District Council (a copy of the plan is appended in the Minute Book).

Meeting closed at 7.20pm

A handwritten signature in dark ink, appearing to read "M. C. Olive", with a decorative flourish at the end.

Signed

Chairman.