



YAXLEY PARISH COUNCIL

Amenity Centre, Main Street, Yaxley Peterborough PE7 3LU

Tele/Fax 01733 241958

Email: clerk@yaxleypc.org.uk Website: www.yaxleypc.org

To: All Members of the Community Facilities Committee

Sir/Madam

You are hereby summoned to attend a Meeting of the **Community Facilities Committee** of the Yaxley Parish Council to be held **on Tuesday 22nd February 2022 in Queens Park, Daimler Avenue, Yaxley, PE7 3LX starting at 7.00pm, followed by a meeting of the Planning Committee.**

H. Taylor

Helen Taylor
On behalf of Yaxley Parish Council

14th February 2022

THE PUBLIC AND PRESS ARE ALWAYS WELCOME

AGENDA

- CF48. APOLOGIES FOR ABSENCE**
To receive and accept apologies for absence.
- CF49. DECLARATIONS OF INTERESTS IN AGENDA ITEMS**
To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda Item.
- CF50. MINUTES**
To approve as a correct record the Minutes of the meeting of the Community Facilities Committee held on 23rd November 2022 - attached.
- CF51. PUBLIC PARTICIPATION**
A maximum of 15 minutes is permitted for members of the public to address the Council.
- CF52. CEMETERY FENCE/ O & H HAMPTON BOUNDARY**
To receive a report by the Clerk – attached.
- CF53. DISABLED ROUNDABOUT - SOVEREIGN**
To receive an update on the repairs to the disabled roundabout.
- CF54. ALLOTMENT TENANCY RENEWALS**
To receive a report by the Clerk – attached.
- CF55. MIDDLE GROUND REPAIR CAFÉ**
To receive a report by the Clerk – attached.
- CF56. COMMUNITY FRIDGE UPDATE**

- CF57. YAXLEY LITTER PICKERS WEEKEND 26/27TH FEBRUARY 2022**
Clerk to update.
- CF58. VE DAY LUNCH ARRANGEMENTS – 6TH MAY 2022**
Clerk to update.
- CF59. SKATE PARK EXTENSION**
Clerk to report on the completion of the work.
- CF60. INTERPRETATION BOARD POUND LANE**
Clerk to report on the planned installation of the board.

Cut off time for the meeting is 20.00

**Minutes of the Meeting of the Community Facilities Committee
held in the Council Chamber, Yaxley Parish Council on 23rd November 2021 at
7.00pm.**

Present:- Councillor J Lusted – Chairman;

Councillors R Butcher, D Chapman, K Gulson, A Knight, S McMullon, A Minns, G Needham and S Wayland.

In attendance – Mrs H Taylor (Clerk).

CF35. APOLOGIES

An apology for absence from the meeting was received and accepted on behalf of Councillor M Oliver (work related).

CF36. DECLARATION OF INTERESTS

None

CF37. MINUTES

Councillor R Butcher proposed approval of the Minutes of the Committee held on 28th September 2021. This was seconded by Councillor S McMullon and unanimously **RESOLVED**.

CF38. PUBLIC PARTICIPATION

No Member of the Public wished to speak.

CF39. BUDGET 2021/22

Members were presented with a budget report as at 30th September 2021 (a copy of which has been appended in the Minute Book). In discussing the various budget headings, actual spend against predicted and the proposed figures for 2022/23, Members' attention was drawn to allotment fees and it was felt that there should be no increase in the current rates for 2022. With regard to the Community Fridge budget, Members were of the opinion that next year's figure should be increased to £750 which would cover the cost of a food bin (item CF43 refers). Subject to this change, it was proposed by Councillor R Butcher that the budget be recommended to Full Council for approval and the allotment fees remain the same for 2022. This was seconded by Councillor G Needham and unanimously **RESOLVED**.

CF40. DISABLED ROUNDABOUT - SOVEREIGN

The Clerk was disappointed to report that the disabled roundabout was still with the metal specialists at Sovereign and no date had been given for its reinstalment.

CF41. THE GREEN CANOPY PROJECT - UPDATE

Further to CF30, the Clerk reported that the Grounds Team had planted twenty-one trees as part of the Green Canopy project celebrating the Queens Platinum Jubilee. Members were disappointed to note that three of the trees in the Recreation Ground had been vandalised as had their replacements.

CF42. TREE WORKS UPDATE

The Clerk reported that all the work identified during the annual tree survey had been awarded to a local tree surgeon. Members were pleased to note that the level of work was low which reflected the Council's ongoing tree maintenance programme.

CF43. COMMUNITY FRIDGE UPDATE

Councillor K Gulson advised that the Community Fridge has handed out over 13 tonnes of since April, with a total of 2693 food bags. Councillor S Wayland congratulated everyone who had made this possible and reiterated that the fridge was a fantastic way of ensuring surplus food didn't go to landfill and was open to all residents.

The Clerk referred to the disposal of any surplus food that could not be distributed due to it being out of date or inedible, she suggested that a fortnightly food bin collection at a cost of £4.50 per lift would ensure that the food then went to compost rather than landfill. Members were advised that the cost would be included in next year's community fridge budget (Minute No. CF39 above refers).

CF44. EXCLUSION OF THE PRESS AND PUBLIC

That in accordance with Section 1(2) of the Public Bodies (admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and Public be excluded from the meeting.

It was proposed by Councillor R Butcher and seconded by Councillor A Knight that the meeting should be closed to the public and press at 7.30pm.

CF45. VE DAY AFTERNOON TEA ARRANGEMENTS

Having considered quotes received to supply afternoon tea for 90 guests for the V E Day Celebrations on Friday 6th May 2022, Councillor R Butcher proposed that the quote from AB's BBQ Shack be accepted. This was seconded by Councillor G Needham and unanimously **RESOLVED**.

CF46. SKATE PARK EXTENSION

By way of a report by the Clerk (a copy of which is appended in the Annex to the Minute Book), Members were advised of the quotes received for the skate park extension. Members were reminded that the work had been previously awarded in 2019 but as a result of covid and other factors beyond anyone's control, the Contractor could no longer undertake the work. Having considered the information before them, it was proposed by Councillor A Knight, seconded by Councillor S Wayland and unanimously **RESOLVED** that the quote from Kings Ramps to build a skate park extension be accepted.

CF47. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND PUBLIC.

That in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business being concluded, the Press and Public be re-admitted to the meeting.

It was proposed by Councillor R Butcher and seconded by Councillor A Knight that the press and public should be readmitted to the meeting.

Meeting closed at 7.36pm

Signed

Chairman.

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YAXLEY PARISH COUNCIL – COMMUNITY FACILITIES COMMITTEE

DATE: 22nd FEBRUARY 2022

SUBJECT: CEMETERY FENCE / O & H HAMPTON BOUNDARY

1. PURPOSE OF REPORT

To make Members aware of the condition of the fence line around the Cemetery.

2. BACKGROUND

A small area of land in the cemetery is owned by O & H Hampton which includes the fence that runs parallel with the A15, which is in a poor condition. The Parish Council is responsible for the slatted fence line on Dovecote lane which has also begun to deteriorate - pictures of both fences have been circulated to members via email.

3. ACTION

O & H Hampton have been contacted regarding the state of the fence along the A15 and the Clerk is awaiting a response. Talks have also taken place regarding the loss of some hedgerow on Waterslade which was removed in January as part of the agreed new junction for Great Haddon and has left the cemetery area at the Waterslade/A15 point open, O & H Hampton have agreed to secure this area with a small fence.

4. FENCE DOVECOTE LANE

Hawthorne whips have been planted next to the Dovecote Lane fence by the Yaxley Countryside Volunteers but they are not substantial enough at the moment to remove the fence that is there. Members views are sought as to what action to take – leave as is, remove, repair or replace?

5. RECOMMENDATION

That the report be noted and discussions held on the action to be taken over the cemetery fence on Dovecote Lane..

Helen Taylor – Clerk

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YAXLEY PARISH COUNCIL – COMMUNITY FACILITIES COMMITTEE

DATE: 22nd FEBRUARY 2022

SUBJECT: ALLOTMENT TENANCY RENEWALS

1. PURPOSE OF REPORT

To update Members on the allotment tenancy renewals.

2. BACKGROUND

The date for renewals of tenancy agreements is 31st January every year.

3. VACANCIES

Currently there are 100 allotment plots (quarters/halves and full plots). This year 8 ½ plots have been returned (1 full plot on Bellvue, 7 full plots on Yards End and ½ plot on Whiteheads).

4. WAITING LIST

The waiting list is made up of:

- 8 yaxley residents who would like a plot and currently have no plot;
- 6 current allotment holders who would like the other half of their plot if it came available, or want to keep their current plot and take on another plot;
- 8 people who reside outside the village (Sawtry, Stilton, Holme Wood, Orton Goldhay, Stanground and Hampton Vale).

5. ACTIONS

The eight residents who have no plots will be offered first refusal on the plots available. None of the requests from current half plot holders to take on the other half can be fulfilled at the moment. This therefore leaves those who want more than one plot or none residents and Members views are sought on who should be given priority.

6. RECOMMENDATION

That the report be noted and discussions held on the priority to be given to those wishing to have more than one full plot against non residents.

Helen Taylor – Clerk

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YAXLEY PARISH COUNCIL – COMMUNITY FACILITIES COMMITTEE

DATE: 22nd FEBRUARY 2022

SUBJECT: MIDDLE GROUND REPAIR CAFE

1. PURPOSE OF REPORT

To update Members on the relaunching of the Middle Ground Repair Cafe.

2. BACKGROUND

The last time the Repair Café met was the end of 2019 and then Covid hit, and it hasn't been possible to regroup until now.

3. RELAUNCH

A number of the previous volunteer repairs have not been able to commit to the new launch, however we do have three volunteers who have very kindly agreed to give up their time to the repair café. The café is opening on Sunday 6th March in the Pavilion, Middletons Road Recreation Ground, from 1pm to 3pm and there are currently 4 items to be looked at.

4. VOLUNTEERING

There are various roles for volunteers, including welcoming people on the day and the general administration linked to booking items in. These roles are still vacant and any help from Members would be gratefully received.

5. RECOMMENDATION

That the report be noted.

Helen Taylor – Clerk