



# **YAXLEY PARISH COUNCIL**

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**To: All Members of the Community Facilities Committee**

Sir/Madam

You are hereby summoned to attend a Meeting of the **Community Facilities Committee** of the Yaxley Parish Council to be held **on Tuesday 26<sup>th</sup> July 2022 at 7.00pm in the Council Chambers, the Amenity Centre, 48 Main Street, Yaxley, PE7 3LU, followed by meetings of the Planning and Personnel Committees.**

*H. Taylor*

**Helen Taylor**  
On behalf of Yaxley Parish Council

19<sup>th</sup> July 2022

**THE PUBLIC AND PRESS ARE ALWAYS WELCOME**

## **AGENDA**

- CF18. APOLOGIES FOR ABSENCE**  
To receive and accept apologies for absence.
- CF19. DECLARATIONS OF INTERESTS IN AGENDA ITEMS**  
To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda Item.
- CF20. MINUTES**  
To approve as a correct record the Minutes of the meeting of the Community Facilities Committee held on 31<sup>st</sup> May 2022 – attached.
- CF21. PUBLIC PARTICIPATION**  
A maximum of 15 minutes is permitted for members of the public to address the Council.
- CF22. ALLOTMENT INSPECTIONS UPDATE**  
To receive a verbal report.
- CF23. COMMUNITY FRIDGE UPDATE**  
To receive a verbal report.
- CF24. COMMUNITY LITTER PICK FEEDBACK**  
To receive a verbal report.
- CF25. BULKY WASTE COLLECTION UPDATE**  
To receive a verbal report.

- CF26. ACCESSIBLE ROUNDABOUT UPDATE**  
To receive a verbal report.
- CF27. MIDDLEGROUND REPAIR CAFE**  
To receive a verbal report.
- CF28. TOILET FACILITIES MIDDLETONS RECREATION GROUND UPDATE**  
To receive a verbal report.
- CF29. SKATE PARK SESSIONS/SPORTING SESSIONS UPDATE**  
To receive a verbal report.
- CF30. ACCESSIBLE ROUNDABOUT UPDATE**  
To receive a verbal report.

**Cut off time for the meeting is 20.30**

**Minutes of the Meeting of the Community Facilities Committee  
held in the Council Chamber, the Amenity Centre, Main Street, Yaxley on  
31<sup>st</sup> May 2022 at 7.00pm.**

Present:- Councillors R Butcher, D Chapman, K Gulson, A Knight, S McMullon, A Minns and M Oliver.

In attendance – Mrs H Taylor.

*In the absence of the outgoing Chairman and Vice Chairman, Councillor R Butcher chaired the meeting for items CF1 to CF5, prior to Councillor D Chapman, having been elected Vice Chairman, taking on the role for the remainder of the meeting.*

**CF1. ELECTION OF CHAIRMAN**

On the proposition of Councillor R Butcher and having been seconded by Councillor K Gulson, it was **RESOLVED** that Councillor J Lusted be elected Chairman of the Committee for the ensuing Municipal Year.

**CF2. APOLOGIES**

Apologies for absence from the meeting were received and accepted on behalf of Councillors A Knight and J Lusted.

**CF3. DECLARATION OF INTERESTS**

Councillors R Butcher, K Gulson, S McMullon declared “other” interests in Item No.CF7 and CF8 by virtue of being allotment holders.

Councillor M Oliver declared a pecuniary interest in Item No.CF10 as Director of Peterborough and District Funeral Services and did not participate in the discussion or voting thereon.

**CF4. MINUTES**

Councillor K Gulson proposed approval of the Minutes of the Committee held on 26<sup>th</sup> April 2022. This was seconded by Councillor D Chapman and unanimously **RESOLVED**.

**CF5. PUBLIC PARTICIPATION**

No Member of the Public wished to speak.

**CF6. ELECTION OF VICE CHAIRMAN**

On the proposition of Councillor R Butcher, seconded by Councillor K Gulson, it was **RESOLVED** that Councillor D Chapman be elected Vice Chairman of the Committee for the ensuing year.

*Councillor D Chapman in the Chair.*

**CF7. ALLOTMENT WAITING LIST POLICY**

Consideration was given to the contents of a proposed Allotment Waiting List Policy (a copy of which is appended in the Minute Book) which had been produced following training with other allotment providers. Having pointed out two grammatical changes, it was proposed by Councillor R Butcher, seconded by Councillor K Gulson and unanimously **RESOLVED** that the contents of the amended Allotment Waiting List Policy be approved.

## CF8. ALLOTMENT TENANCY AGREEMENT

Having reviewed the contents of the Parish Council's Allotment Tenancy Agreement, it was proposed by Councillor K Gulson seconded by Councillor R Butcher and **RESOLVED** that the document be approved subject to the following amendments:

- the inclusion of "or roadways" in 4.d;
- the inclusion of "or which may be deemed invasive in 5 i;
- the replacement of "and those less than one mile out of the Parish" in point 9 with "or non residents in accordance with the Parish Council's Waiting List Policy" and the removal of "subject to that person living within Yaxley or less than one mile out of the Parish".

## CF9. REVIEW OF FEES AND CHARGES – CRICKET/FOOTBALL PITCHES

By way a report by the Clerk (a copy of which is appended in the Minute Book) Members reviewed the hire charge for the cricket/football pitches. It was reported that the grass pitches had seen a small increase in the fees in September 2021 but the 3G pitch cost had remained the same. The Clerk reported that the overall usage on both the grass pitches and 3G remains high which reflected the standard of facility being offered and the overall work to keep these facilities well maintained. Whereupon, it was proposed by Councillor R Butcher, seconded by Councillor A Minns that with effect from 1<sup>st</sup> August 2021, the rates be as followed:

<b>QUEENS PARK FOOTBALL PITCHES</b>			New rate
Pitch A and B	Adult	Per game	£60.00
Pitch A and B	U16	Per game	£46.00
Pitch C and D without changing rooms	9 v 9	Per game	£30.00
Pitch E and F without changing rooms	7 v 7	Per game	£25.00
Pitch G without changing rooms	5 v 5	Per game	£22.00
<b>MIDDLETONS ROAD RECREATION GROUND</b>			
Pitch H and J	Adult	Per game	£50.00
Pitch H and J	U16	Per game	£36.00
Pitch K	9 V 9	Per game	£30.00
Pitch L	5 V 5	Per game	£22.00
Cricket Pitch	Adult	Per game	£48.00
Cricket Pitch	Junior	Per game	£25.00
<b>MULTI ACTIVITY AREA 3G</b>			
	Adults	Per hour	£43.00
	U16s	Per hour	£38.00
6 one hourly sessions paid for in advance	Adults		£232.20
6 one hourly weeks paid for in advance	U16s		£205.20

## CF10. REVIEW OF FEES AND CHARGES – CEMETERY

By way a report by the Clerk (a copy of which is appended in the Minute Book) Members reviewed the fees and charges for the Cemetery. Whereupon, it was proposed by Councillor R Butcher and seconded by Councillor S McMullon that there be no increase in rates this year and a review be undertaken again in twelve months.

**CF11. COMMUNITY FRIDGE UPDATE**

Councillor K Gulson reported that the Community Fridge remains busy and he had been approached on a number of occasions by Huntingdonshire District Council for help in getting food out to local residents. Looking forward, the Fridge would benefit from expanding its group of volunteers to help with cover over the holiday period, particularly on the food collection side. In that respect, the Clerk would put out an appeal on social media for volunteers.

**CF12. COMMUNITY LITTER PICK FEEDBACK**

Councillor D Chapman reported that the Community Group litter pick on 30<sup>th</sup> May had been a success with a number of families taking part. Areas litter picked included the Recreation Ground, Great Drove, Main Street and Broadway. A similar event would be held at the start and end of the school's summer break and Members were reminded that there would be a bulky waste collection from Queens Park hall on Saturday 2<sup>nd</sup> July 2022 at Queens Park Car Park between 10am and 2.00pm.

**CF13. REVIEW OF STANDING COMMITTEES**

Discussions evolved around the Council's current Committee Structure. Although it was felt by some that there was room to merge two of the Committees together i.e Community Facilities and Property, others recognised the benefit of individual committees as a chance for Members to discuss in depth the issues before them in a more informal setting than Full Council. Members were unanimous that the Community Facilities Committee should remain and acknowledged the need to consider the views of the other Committees prior to the Chairmen reporting back to Full Council.

**CF14. PENSIONERS AFTERNOON TEA FEEDBACK**

Following the success of the Pensioners' Afternoon Tea, Members were of the view that this should become a regular annual event and could celebrate a range of days including Trafalgar Day or Waterloo Day. Councillors D Chapman, S McMullon and K Gulson offered their support and it was reported that Gavin Needham, who had been very involved with the recent event, would also be prepared to help. The Clerk reported that she would look into costs and a possible date and report back thereon to a future meeting.

**CF15. EXCLUSION OF THE PRESS AND PUBLIC**

That in accordance with Section 1(2) of the Public Bodies (admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and Public be excluded from the meeting.

It was proposed by Councillor M Oliver and seconded by Councillor S McMullon that the meeting should be closed to the public and press at 8.00pm.

**CF16. TREE SURVEY 2022**

On the proposition of Councillor M Oliver and having been seconded by Councillor S McMullon, it was unanimously RESOLVED that Treefusion Limited be commissioned to carry out the 2022 tree surveys and Financial Regulations 11i be waived to enable this to happen. (A copy of the quote is appended in the Annex to the Minute Book). The tree survey would give recommendations spanning a three year period.

**CF17. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND PUBLIC.**

That in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business being concluded, the Press and Public be re-admitted to the meeting.

It was proposed by Councillor K Gulson and seconded by Councillor R Butcher that the press and public should be readmitted to the meeting.

Meeting closed at 8.05pm

Signed .....

Chairman.