



YAXLEY PARISH COUNCIL

Amenity Centre, Main Street, Yaxley Peterborough PE7 3LU

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To: All Members of the Community Facilities Committee

Sir/Madam

You are hereby summoned to attend a Meeting of the **Community Facilities Committee** of the Yaxley Parish Council to be held **on Tuesday 4th October 2022 at 7.00pm in the Council Chambers, the Amenity Centre, 48 Main Street, Yaxley, PE7 3LU, followed by a meeting of the Planning Committee and the Personnel Committee.**

H. Taylor

Helen Taylor
On behalf of Yaxley Parish Council

27th September 2022

THE PUBLIC AND PRESS ARE ALWAYS WELCOME

AGENDA

- CF30. APOLOGIES FOR ABSENCE**
To receive and accept apologies for absence.
- CF31. DECLARATIONS OF INTERESTS IN AGENDA ITEMS**
To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda Item.
- CF32. MINUTES**
To approve as a correct record the Minutes of the meeting of the Community Facilities Committee held on 26th July 2022 – attached.
- CF33. PUBLIC PARTICIPATION**
A maximum of 15 minutes is permitted for members of the public to address the Council.
- CF34. ALLOTMENT INSPECTIONS UPDATE**
To receive a verbal report.
- CF35. PARISH SPORTS SESSIONS FEEDBACK**
To consider feedback from the Parish Sports Sessions and consider running them again in the future – a report by the Clerk is attached.
- CF36. ACTION PLAN**
To consider the Committee's projects included within the Action Plan and to identify any additional schemes prior to the budget setting in November – copy of the relevant pages attached.

- CF37. CEMETERY RULES AND REGULATIONS**
To consider an amendment to the Cemetery rules and regulations – attached.
- CF38. COMMUNITY FRIDGE UPDATE**
To receive a verbal report.
- CF39. COMMUNITY LITTER PICK 24th OCTOBER**
To receive a verbal report.
- CF40. ACCESSIBLE ROUNDABOUT UPDATE**
To receive a verbal report.

Cut off time for the meeting is 20.00

**Minutes of the Meeting of the Community Facilities Committee
held in the Council Chamber, the Amenity Centre, Main Street, Yaxley on
26th July 2022 at 7.00pm.**

Present:- Councillor J Lusted – Chairman

Councillors R Butcher, D Chapman, B Edwards, K Gulson, A Knight and A Minns.

In attendance – Mrs H Taylor.

CF18. APOLOGIES

Apologies for absence from the meeting were received and accepted on behalf of Councillors M Oliver and S McMullon.

CF19. DECLARATION OF INTERESTS

Councillors R Butcher and K Gulson declared “other” interests in Item No.CF22 by virtue of being allotment holders.

Councillor B Edwards declared a pecuniary interest in Item No.CF28 as a Friend of the Library.

CF20. MINUTES

Subject to the removal of Councillor A Knight’s name from the list of attendees, Councillor R Butcher proposed approval of the Minutes of the Committee held on 31st May 2022. This was seconded by Councillor D Chapman and unanimously **RESOLVED**.

CF21. PUBLIC PARTICIPATION

No Member of the Public wished to speak.

CF22. ALLOTMENT INSPECTION UPDATE

Members were advised that following a recent allotment inspection, seventeen requiring improvement letters had been sent out. Special mention was made of the Bellvue site which had seen big improvements in the sites upkeep over the past twelve months. In response to previous complaints regarding footballs being kicked onto some allotments at Yards End, the Clerk reported that Yaxley Football Club had advised that they would be looking to replace the nets between their 3G pitch and the allotments before the start of the new football season.

CF23. COMMUNITY FRIDGE UPDATE

Councillor K Gulson reported that the Community Fridge remains busy. The level of surplus food being collected from local suppliers had decreased slightly however, local allotment holders had been extremely generous.

CF24. COMMUNITY LITTER PICK FEEDBACK

The Clerk was pleased to report that the group litter pick held earlier in the week had been a great success with a number of families turning out. The next group pick would be Monday 22nd August 2022 meeting at the Pavilion at 9.30am.

CF25. BULKY WASTE COLLECTION UPDATE

Following the success of the recent bulky waste collection Members discussed when to hold the next one. Having been reminded that the Queens Park and Amenity Centre sites were busy at weekends during the football season, Members agreed that end of June beginning of July was the ideal time to hold one.

CF26. ACCESSIBLE ROUNDABOUT UPDATE

Members were advised that a replacement accessible roundabout had been installed and would be ready for use once the Heras fencing was removed later in the week. The Clerk reported that she was seeking written confirmation from the installer that the level of the roundabout and wet pour met health and safety requirements.

CF27. MIDDLEGROUND REPAIR CAFE

It was reported that attendance at the recent Repair Café had been low. The Clerk advised that a repair café had been recently launched in Peterborough, which meets on the first Saturday of every month with it moving around locations. The Clerk has contacted the organisers to see if Yaxley could be included as a possible location. In the meantime, any enquiries regarding the Middleground Repair Café would be directed to the Peterborough project.

CF28. TOILET FACILITIES MIDDLETONS RECREATION GROUND UPDATE

Members were advised that plans to convert part of a changing room at the pavilion into a public toilet were progressing well with an internal wall being repositioned and the walls painted. Additional plumbing work would be carried out later this week with a view to opening the premises up next week. The Chairman reported that both the doctors and library would not be in a position to open their toilets to the public at the moment.

CF29. SKATE PARK SESSIONS/SPORTING SESSIONS UPDATE

The Clerk reported that the final arrangements for the go skate sessions were being discussed with a view to starting them very soon. The sessions would run from 6-7pm for 8-11 years and 7-8pm, 12 years and above, one evening a week for 8 sessions. Members noted also that the sport sessions for primary school ages were starting tomorrow and the 3G would be open from 12noon to 1pm for the youngsters to enjoy a kick around. Discussions then arose over the requirement to be DBS checked to supervise the 3G sessions and whether these checks were transferrable from one organisation to another. Councillor B Edwards would bring his certificate in for the Clerk to make enquiries with the Disclosure and Barring Service.

Meeting closed at 7.30pm

Signed

Chairman.

YAXLEY PARISH COUNCIL – COMMUNITY FACILITIES COMMITTEE

DATE: 4th OCTOBER 2022

SUBJECT: SUMMER SPORT SESSIONS

1. PURPOSE OF REPORT

To update Members on this project.

2. BACKGROUND

The Committee at their April meeting agreed to commission the District Councils Lifestyle team to run summer sports sessions for primary aged children.

3. TAKE UP

The sessions ran on five Wednesdays during the school summer holidays for two hours each. Initially 40 spaces were created for each session and over 62 names were received. Two sessions attracted 15 children at a time, with 55 children signed up to one session. It would appear that most attended two sessions maximum. (a report produced by the District Council is attached).

4. COST

The cost of having the Lifestyle team run the sessions was £798.40 (exclusive of VAT) which came out of the Youth Project budget.

5. FUTURE SESSIONS

The Lifestyle team are looking to deliver more parish sessions throughout the District in 2022/23 and have the following slots available:

- October half term (24th – 28th October 2022)
- Spring half term (13th February – 17th February 2023)
- Easter Holidays (3rd April – 14th April 2023)
- Summer half term (29th May – 2nd June 2023)
- Summer Holidays (20th July – 1st September 2023)

As the sessions rely on good weather, it may be worth considering running sessions in May half term and the summer holidays should Members wish to run the sessions again.

5. RECOMMENDATION

That the report be received and a decision made on future sessions.

Helen Taylor – Clerk

PARISH SPORTS PROGRAMME

YAXLEY

SUMMER REPORT 2022

MORE PEOPLE, MORE ACTIVE, MORE OFTEN

5 multi sport sessions delivered
10 hours of physical activity provided



One session provided 28% of a child's recommended weekly physical activity

55 children were signed up to at least one session
33 children aged 5-11 attended at least one session
61 attendances across the 5 sessions

78% boys



22% girls



94% of children rated the activity at 'Brilliant' or 'Good'
100% of children rated the activity leaders as 'Brilliant' or 'Good'
100% of children said they would attend the activity again



90% of parents were 'very satisfied' with the activity'
100% of the parents rated the activity leaders as 'Brilliant' or 'Good'
100% of the parents would bring their child to the activity again

"The activity leaders were really friendly and helpful. It was fun mixing up the sports."

"Excellent opportunity for the kids to take part in sports sessions that were close to home."

"My children have difficulty mixing with peers, the leaders pitched it just right and let them join when ready"

"My son enjoyed all the sessions he attended and was always looking forward to the next."

"My daughter had a great time and was excited to tell us all about the session."

"It was refreshing that my son could join in and try something new without any cost. I truly appreciate it."

"Gave children a chance to see each other outside school. They had tons of fun and got good exercise"

"My 2 children really enjoyed it. And we are incredibly lucky to have this for free over the summer holidays."

Feedback

*Comment in yellow is feedback from your Parish

Community Facilities

4th October 22

Objective	Responsibility	Actions	Response	Timescale	Owner
1. – To take forward plans for skate park extension / BMX or similar facility	Yaxley Parish Council	Repair the existing skate park and extend the area.	Extension completed January 2022 and Skateboard coaching sessions through a Lets Go Skate initiative will start in September.	Completed	Community Facilities committee
2. - Football – pitch maintenance	Yaxley Parish Council	Pitches require general maintenance including being treated for weeds (outsource) and over seeding.	Queens Park has been weed sprayed but the fertiliser feed has been put on hold as it requires rain. Goals mouths have been seeded and have been watered daily.	ongoing	Community Facilities Committee
3. Pooley Way/ Green Lane Open Space	Yaxley Parish Council	Open up area to improve the green space and investigate solar lights	Put on hold for the time being – any work would need to have police approval following ASB in the area	Area being monitored.	Community Facilities Committee`
4. Tree Survey/ Tree Work	Yaxley Parish Council	Three yearly tree survey and subsequent maintenance work.	The annual tree inspection has been completed by an external Arboriculturalist in the summer.	ongoing	Community Facilities Committee

5. Community Allotment	Yaxley Parish Council	Explore options for Whiteheads	The Community Allotment continues to flourish with links being developed with other groups to promote healthy eating, sustainability, and good health.	Effective communication between the Community Allotment and YPC.	Community Facilities Committee
6. Community Fridge	Yaxley Parish Council	Set up and run a Community Fridge	The fridge goes from strength to strength which is down to the dedicated team of volunteers. Between 120 and 150 bags are distributed weekly.	ongoing	Community Facilities Committee
7. Bus Shelter Improvements	Yaxley Parish Council	To make provision to install/replace a new bus shelter every other year. To liaise with Stagecoach and Primesights regarding existing bus stops	Still no signs of the District Council improving the bus shelter opposite the shopping centre.		Community Facilities Committee
8. Anti-Litter poster campaign	Yaxley Parish Council	To engage the schools in an anti-litter poster competition.	Looking at a similar project for 2022/23 as part of the recycling project	Ongoing	Community Facilities Committee

9. Planters	Yaxley Parish Council	To trial flower planters around the village.	The planters and tubs bloomed over the summer with a great deal of watering by the Grounds Team	Planters installed in June and were filled with winter pansies and violas for the winter.	Community Facilities Committee
10. Bulky Waste Collection	Community Facilities Committee	To trial a bulky waste collection scheme	Next event will be June/ July 2023.	Ongoing	Community Facilities Committee
11. Monday Coffee Club	Community Facilities Committee	Investigate alternative community uses for the Pavilion i.e., drop-in centre, reduce social exclusion, learn a new skill etc	Attendances at the Monday Coffee club are up since its move to Queens Park. The Group will be taking part in this year's Macmillan Cancer Support Coffee Morning. Mondays 10.00 to midday. Also investigating holding a special coffee morning for new residents to promote what is on in the village, this may be monthly or bi-monthly and	Ongoing	Community Facilities Committee

			could perhaps involve other groups.		
12. To promote recycling in the community	Community Facilities Committee	Investigate ways of improving recycling and promote the concept of taking your litter home when out	<p>The Group Community litter picks have been very successful – by arranging these during the week in a school holiday attracts more families.</p> <p>The Parish Council is supporting the District Council in rolling out a Food Waste Trial on Ferndale. YPC will hold spare caddies and take in unwanted ones as well as providing a venue for drop in sessions.</p>	Ongoing	Community Facilities Committee
13. To improve playareas	Community Facilities Committee	Replace surfaces under play equipment which is showing signs of deterioration	Sovereign have replaced the accessible roundabout in the Recreation Ground and it is being well used. They have agreed to come out and reinspect/carry out a maintenance check on the roundabout at the beginning of	Ongoing programme of work	Community Facilities Committee

			2023 to make sure everything is still working as it should be.		
14. To offer a monthly Repair Café in the Pavilion	Community Facilities Committee	To relaunch the Repair Café	The relaunch has provided difficult with low attendees and volunteers. With the launch of Peterborough's Repair Café, which meets monthly, an approach has been made to them to see if they could meet one weekend in Yaxley. They are interested in hosting one in November in the Owen Pooley Hall, but it depends on insurance cover which we are looking into.	Ongoing	Community Facilities Committee

YAXLEY PARISH COUNCIL

CEMETERY RULES AND REGULATIONS

Yaxley Cemetery is laid out and run as a lawn cemetery with all areas, other than the beds at the head of the graves, being kept under grass. To conform to the current requirement of the Parish Council, the only types of memorial permitted are a headstone or a vase block, to an approved pattern and size, which must be installed in the bed after nine months from the date of burial, and must be in line with adjacent graves.

The grass lawn area must be kept clear at all times to allow the Council staff to mow the grass. Care must be taken not to trespass onto adjacent graves (including vacant reserved plots) and items must not be placed right up to the edge of the grass to allow for mowers to pass easily.

Old flowers, wreaths and other floral tributes must be disposed of in the waste containers provided. Please return the available watering cans to their collection point.

ITEMS PERMITTED WITHIN BED AREA –

ALL ITEMS MUST BE 6 INCHES AWAY FROM THE EDGE OF THE GRASS. (Bed area measures 3ft 4 inches (1.01M) long by 18 inches (0.45M) wide)

1. Shallow rooted plants such as dwarf shrubs, lavender, roses including planted flowers and bulbs may be planted.
2. Ornaments, plaques, ceramics, teddy bears etc in moderation. Flower sprays, flower vases and plant pots – please secure all plastic flowers in plastic pots so that these are not scattered by strong winds.
3. Wreaths are allowed only at the time of burial and also at Christmas.
4. Kerbs are permitted provided they are of a minimal height and have been agreed by the Council in writing.

All above must be 6 inches away from the edge of the grass to allow grass maintenance. If overcrowding of the bed areas occurs the extra items will be removed and grass cutting may not be able to be carried out due to possibility of damage or injury.

TEMPORARY PERMISSIONS

1. When a burial takes place, the earth mound can be used for the placement of flowers, wreaths etc for a temporary period until the turf is replaced. [The grave will be turfed by Yaxley Parish Council after a period of 9 months to allow for settlement.](#) Shrubs and trees may not be planted on the earth mound.
2. Christmas wreaths are permitted, these should be removed by the end of January.

ITEMS NOT PERMITTED

1. Deep rooted plants and no trees of any species.
2. Food and drink is not permitted within the cemetery as this can attract vermin and will be removed.
3. Balloons are not allowed.
4. Electric lights including battery operated, and solar powered are not allowed.
5. Any additional items to the headstone require written permission from the Council.
6. Vaults for the interment of cremated remains have an integral vase and no other vases are permitted. Items placed in the grass behind the vault will be removed.

The Council reserves the right to immediately remove items from on or behind memorials if deemed offensive, unseemly or dangerous.

GENERAL

It is possible that some infringements of the rules and regulations may not be brought to the attention of the Council for some length of time. However, this does not make these legitimate and they may be removed irrespective of the length of time that has passed.

There may be occasions when the Council will grant permission for items that would otherwise be in conflict with these rules and regulations. Such permission will only be granted in writing after application to the Council and this permission cannot be used as a demonstration of precedent to argue for similar concessions in future.

All visitors, carers, staff and Councillors are requested to help to maintain the ambiance of our cemetery by keeping it neat and tidy and if anyone should see a problem then please report it for our attention – contact the Clerk 01733 241958 or email clerk@yaxleypc.org.uk

Thank you for your co-operation in observing these rules and regulations enabling a high standard of maintenance of the cemetery for the benefit of all. Any queries regarding these rules should be directed to the Clerk.

October 2022.