

**Minutes of the Meeting of the Property Committee held in the Council Chambers,  
Main Street, Yaxley on 15<sup>th</sup> November 2022 at 7.00pm.**

Present:- Councillor D Chapman – Vice Chairman in the Chair

Councillors: R Butcher, B Doncaster, K Gulson and D Porteous.

In attendance – Mrs H Taylor – Clerk.

**PR26. APOLOGIES**

Apologies for absence were received and accepted from Councillors A Knight, A Minns and S Sanderson.

**PR27. DECLARATION OF INTERESTS**

No declarations were received.

**PR28. MINUTES**

Councillor R Butcher proposed approval of the Minutes of the Committee held on 27<sup>th</sup> September 2022. This was seconded by Councillor R Doncaster and **RESOLVED** unanimously.

**PR29. PUBLIC PARTICIPATION**

No Member of the Public wished to speak.

**PR30. REPAIRS AND MAINTENANCE**

By way of a verbal report by the Clerk, Members noted the repairs and maintenance carried out on the facilities since the last meeting, along with that planned. Members were advised that the work to replace the flooring in the Austin Hall kitchen and toilets, approved at the last meeting, would be taking place in January.

**PR31. STORAGE ROOM EXTENSION QUEENS PARK HALL**

Members expressed their delight at the speed in construction and build quality of the new storage room at Queens Park.

**PR32. BUDGET 2022/23**

Members were presented with a budget report as at 30<sup>th</sup> September 2022 (a copy of which has been appended in the Minute Book). In discussing the various budget headings, actual spend against predicted and the proposed figures for 2023/24, Members were advised that the 2023/24 income figures for the halls were based on the current regular bookings and that all energy costs have been doubled. The Clerk advised that she would discuss the maintenance figure for Queens Park with the Accountant prior to the final draft being produced for Full Council as the £3,000 mentioned in the notes was for the Amenity Centre. Whereupon, it was proposed by Councillor R Butcher that the budget be recommended to Full Council for approval. This was seconded by Councillor R Doncaster and unanimously **RESOLVED**.

**PR33. EXCLUSION OF THE PRESS AND PUBLIC**

That in accordance with Section 1(2) of the Public Bodies (admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and Public be excluded from the meeting.

It was proposed by Councillor R Butcher and seconded by Councillor D Porteous that the meeting should be closed to the public and press at 7.25pm.

**PR34. SOUND ABSORBING MEASURES QUEENS PARK HALL**

Consideration was given to a report by the Clerk (a copy of which is appended in the Minute Book) outlining a possible solution to improve the acoustics at Queens Park hall. Members were advised that sound absorption panels fixed to the ceiling would reduce the echo and reverberation and were quick and simple to install. Having considered a quote for the supply of the panels, it was proposed by D Porteous, seconded by R Butcher and unanimously **RESOLVED** that Financial Regulations 10.3 and 11 (a.i) be waived to allow the quote from Soundproofing Store be accepted, **a budget of £3,000 be set for the provision and installation and a request be made to Full Council to fund the cost from the General Reserves.**

**PR35. REPLACEMENT FRONT AND BACK DOORS QUEENS PARK HALL**

Having considered a quote for replacing the French doors at the entrance and the composite back door at Queens Park, it was proposed by Councillor R Butcher, seconded by Councillor D Porteous and unanimously **RESOLVED** that Financial Regulations 10.3 and 11 (a.i) be waived to allow the quote of £2,230 from Trade Frame to be accepted and **a request be made to Full Council to fund the £2,230 from the General Reserves.**

**PR36. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND PUBLIC.**

That in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business being concluded, the Press and Public be re-admitted to the meeting.

It was proposed by Councillor D Porteous and seconded by Councillor R Butcher that the press and public should be readmitted to the meeting.

Meeting closed at 7.35pm

Signed .....

Chairman.