

**Minutes of the Meeting of the Property Committee held in the Council Chambers,  
Main Street, Yaxley on 27<sup>th</sup> September 2022 at 8.30pm.**

Present:- Councillor M Oliver – Chairman

Councillors: R Butcher, D Chapman, B Doncaster, A Minns and S Sanderson.

In attendance – Mrs H Taylor – Clerk.

**PR14. APOLOGIES**

Apologies for absence were received and accepted from Councillor A Knight and K Gulson.

**PR15. DECLARATION OF INTERESTS**

No declarations were received.

**PR16. MINUTES**

Councillor R Butcher proposed approval of the Minutes of the Committee held on 21<sup>st</sup> June 2022. This was seconded by Councillor R Doncaster and **RESOLVED** unanimously.

**PR17. PUBLIC PARTICIPATION**

No Member of the Public wished to speak.

**PR18. REPAIRS AND MAINTENANCE**

By way of a report by the Clerk (a copy of which is appended in the Minute Book), Members noted the repairs and maintenance carried out on the facilities since the last meeting, along with that planned. Special mention was made of the sanding and resealing of the Owen Pooley Hall and the painting of the changing rooms and main hall at Queens Park, all of which had been carried out over the summer.

Attention was drawn to the nominal ledger report for the buildings maintenance budget. It was explained that as of 31<sup>st</sup> August £4,000 of the £6,000 budget had already been spent, not including the cost of the work to the Owen Pooley Floor (£2,365). Members were advised that the Earmarked Reserves for Building Maintenance contained £7,000 and a proportion of this would be required to cover the additional spend. **Whereupon, it was proposed by Councillor M Oliver, seconded by Councillor R Butcher and unanimously RESOLVED that Full Council be requested to authorise a transfer of £3,000 from the Earmarked Reserves for Building Maintenance to the Maintenance Budget for the Austin Hall to cover the additional work carried out in the building over the summer.**

**PR19. ASBESTOS SURVEY**

Members noted the contents of Asbestos surveys for the Amenity Centre, Workshop, Pavilion and the Chapel (copies of all the surveys are appended in the Minute Book).

**PL20. ACTION PLAN**

Members received and noted a schedule of the Committee's projects included within the Council's Action Plan, the schedule would be used as a basis for the budget setting in November.

**PR21. PROPOSAL TO INSTALL A NEW FENCE AROUND THE OWEN POOLEY GARDEN AREA**

Further to discussions at their previous meeting regarding a proposal from Stretton Pre School to replace the wooden fence around the garden at the front of the Owen Pooley Hall with a green mesh perimeter fence, Members were advised that the Pre School had revised their original plans and would now like to replace the fence with a similar wooden fence a foot higher than that in situ. Whereupon, it was proposed by Councillor R Butcher, seconded by Councillor D Chapman and unanimously **RESOLVED** that the change in design be accepted.

**PR22. REQUEST TO INSTALL A METAL SHED AT QUEENS PARK**

Consideration was given to a request from Day Spring Christian Group to erect a metal storage container at Queens Park (a copy of the product details is appended in the Minute Book). Given that the floor type was on OSB board, Members stressed that the Group would need to sit the unit on concrete slabs in an area to be agreed with the Parish Council and that the Group would be responsible for its removal should they no longer require the hall. Having been advised that assurances have also been received that the Christian Group would take responsibility for the shed and its contents with their insurance, Councillor R Butcher proposed that approval be given for the shed subject to the conditions set out in the preamble above. This was seconded by Councillor S Sanderson and unanimously **RESOLVED**.

**PR23. EXCLUSION OF THE PRESS AND PUBLIC**

That in accordance with Section 1(2) of the Public Bodies (admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and Public be excluded from the meeting.

It was proposed by Councillor R Butcher and seconded by Councillor A Minns that the meeting should be closed to the public and press at 8.40pm.

**PR24. REPLACEMENT OF THE FLOORING IN THE KITCHEN AND TOILETS AREAS OFF THE AUSTIN HALL**


Having considered two quotes received for the supply and fit of new safety flooring to the kitchen and toilets off the Austin Hall, it was proposed by R Butcher, seconded by S Sanderson and unanimously **RESOLVED** that the quote from Yaxley Carpets be accepted and **Full Council requested to approve the funding for the work (between £2,048 and £2,648) from the Earmarked Reserves for Building Maintenance.**

**PR25. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND PUBLIC.**

That in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business being concluded, the Press and Public be re-admitted to the meeting.

It was proposed by Councillor A Minns and seconded by Councillor R Butcher that the press and public should be readmitted to the meeting.

Meeting closed at 8.55pm

Signed .....  .....

Chairman.