



YAXLEY PARISH COUNCIL

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To: All Members of the Community Facilities Committee

Sir/Madam

You are hereby summoned to attend a Meeting of the **Community Facilities Committee** of the Yaxley Parish Council to be held **on Tuesday 30th May 2023 at 7.00pm in the Council Chambers, the Amenity Centre, 48 Main Street, Yaxley, PE7 3LU, followed by a meeting of the Planning Committee.**

H. Taylor

Helen Taylor
On behalf of Yaxley Parish Council

30th May 2023

THE PUBLIC AND PRESS ARE ALWAYS WELCOME

AGENDA

- CF1. ELECTION OF CHAIRMAN**
To appoint a Chairman for the ensuing Municipal Year
- CF2. APOLOGIES FOR ABSENCE**
To receive and accept apologies for absence.
- CF3. ELECTION OF VICE-CHAIRMAN**
- CF4. DECLARATIONS OF INTERESTS IN AGENDA ITEMS**
To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda Item.
- CF5. MINUTES**
To approve as a correct record the Minutes of the meeting of the Community Facilities Committee held on 25th April 2023 – attached.
- CF6. PUBLIC PARTICIPATION**
A maximum of 15 minutes is permitted for members of the public to address the Council.
- CF7. REVIEW OF FEES AND CHARGES – CRICKET/FOOTBALL PITCHES**
To consider a report by the Clerk (attached).
- CF8. REVIEW OF CEMETERY FEES**
To consider a report by the Clerk (attached).
- CF9. COMMUNITY FRIDGE UPDATE**

CF10. COMMUNITY LITTER PICK FEEDBACK
Clerk to report.

CF11. ALLOTMENT UPDATE
Clerk to report.

Cut off time for the meeting is 20.00

**Minutes of the Meeting of the Community Facilities Committee
held in the Council Chamber, the Amenity Centre, Main Street, Yaxley on
25th April 2023 at 7.00pm.**

Present:- Councillor J Lusted - Chairman

Councillors R Butcher, B Edwards, D Chapman and S McMullon.

In attendance – Reg Bingham and Grahame Middleton from the Yaxley Countryside Volunteers, Councillor A Wood and Mrs H Taylor – Parish Clerk.

CF69. APOLOGIES

Apologies for absence from the meeting were received and accepted on behalf of Councillors K Gulson, A Minns and M Oliver.

CF70. DECLARATION OF INTERESTS

Councillor S McMullon declared a pecuniary interest in Item No.CF78 by virtue of being an allotment holder.

CF71. MINUTES

Councillor R Butcher proposed approval of the Minutes of the Committee held on 28th February 2023. This was seconded by Councillor S McMullon and unanimously **RESOLVED**.

CF72. PUBLIC PARTICIPATION

No Member of the Public wished to speak.

CF73. PARISH SPORTS PROGRAMME

Members noted that the next sports session for under 11's would run on Tuesday 30th May between 2pm and 4pm. Discussions are being held with the Healthy Lifestyle team at the District Council regarding the summer holiday programme for Yaxley.

CF74. ANNUAL PLAYGROUND INSPECTION SAFETY REPORT

Consideration was given to the content of a report produced by the Clerk (a copy of which is appended in the Minute Book) summarising the annual inspection of all nine of the Parish Council's Play Areas and Outdoor Gym. Members were pleased to note that there were no high risks items requiring attention which reflected the weekly inspection routine and the ongoing maintenance programme in place. The Clerk referred to the eight medium risks which mainly related to rubber tile surfacing being worn. She reminded Members that the Parish Council has a programme for replacing the worn surfaces with sufficient funds in the budget to do one area on Middletons Road Recreation Ground this year. Whereupon, it was proposed by Councillor R Butcher that the report be received. This was seconded by Councillor B Edwards and unanimously **RESOLVED**.

CF75. YAXLEY CALENDAR AND CAMERA CLUB

The Clerk reported that the first meeting of the Yaxley Camera Club would be held on Thursday 4th May at 7.00pm in Queens Park Hall. Interest so far has been high and it will be beneficial to get everyone together to discuss what they would like from a club.

CF76. BULKY WASTE COLLECTION

The Clerk reported that this year's bulky waste collection would be held on 8th July 2023 at Queens Park.

CF77. COMMUNITY FRIDGE UPDATE

Councillor R Butcher reported that the Community Fridge remains busy with an average of 40 – 50 bags being given out every Wednesday and Friday. A new fridge has recently been donated which has come in very handy for storing the high levels of surplus bread being received. Members were pleased to note that after many years of discussions, the Co-op in Yaxley has started to donate their surplus items to the fridge and arrangements have been made for the volunteers to collect these every day.

CF78. ALLOTMENT UPDATE

Members were advised that there would be an allotment inspection later that week. Both the Bellvue and Whiteheads sites have no vacancies and the two remaining half plots on Yards End are on the verge of being taken.

CF79. ALTERNATIVE LAND MANAGEMENT AND BIODIVERSITY

By way of a report by the Clerk (a copy of which is appended in the Minute Book), Members were advised of various changes to the Parish Council's grass management arrangements including leaving areas of meadow grass in suitable locations and sowing low growing wildflower mix in areas around trees on Foxglove and Jasmine. The changes were being made to improve the biodiversity, bringing benefits to the wildlife and long term sustainability for future generations. Both representatives of the Countryside Volunteers praised the Parish Council on this new approach and suggested that residents be asked for their suggestions on other areas that could be developed.

Members' attention was drawn to two requests asking that areas be left uncut or seeded. In considering the requests Members felt that the homeowner be advised that although it was not possible to leave the grass area outside their property on Windsor Road/Broadway uncut it would be possible for them to plant some bulbs along their fence line. With regard to a request to sow wildflowers at St. Peters Churchyard, it was suggested by Mr Middleton of the Countryside Volunteers that an alternative option may be the propagation of the primroses within the churchyard with the new primroses being planted in other areas. Members agreed that this would be a better way forward.

Finally, Members congratulated Reg Bingham of the Countryside Volunteers for being shortlisted in the Green Category of the BBC Radio Cambridgeshire Make a Difference Awards 2023 for his environmental work. The awards ceremony is due to take place in Peterborough in September.

Meeting closed at 7.40pm

Signed

Chairman.

YAXLEY PARISH COUNCIL – COMMUNITY FACILITIES COMMITTEE**DATE: 30th May 2023****SUBJECT: REVIEW OF FEES AND CHARGES – PITCH HIRE****1. PURPOSE OF REPORT**

To provide information to Members to enable them to review the hire charge for the football pitches at Middletons Road and Queens Park and the 3G area.

2. BACKGROUND

The Internal Auditor would expect the Council to review its fees annually, even if it results in the pricing remaining the same. The last increase in prices for the football pitches was 1st September 2022 when prices went up by a £1.00 on all the pitches. Since then, the upkeep of the grass pitches has increased considerable due to an increase in the price of white lining paint and fuel for cutting the grass, it is therefore suggested that they have a higher increase than the 3G pitch. All the pitches remain competitive with other facilities in the Peterborough area – see attached comparison table.

3. CURRENT RATES/PROPOSED RATES

QUEENS PARK FOOTBALL PITCHES		Current rate	Proposed rate	
Pitch A and B	Adult	£60.00	£65.00	Per game
Pitch A and B without changing rooms	U16	£46.00	£50.00	Per game
Pitch C and D without changing rooms	9 v 9	£30.00	£35.00	Per game
Pitch E and F without changing rooms	7 v 7	£25.00	£30.00	Per game
Pitch G without changing rooms	5 v 5	£22.00	£25.00	Per game
MIDDLETONS ROAD RECREATION GROUND				
Pitch H and J	Adult	£50.00	£55.00	Per game
Pitch H and J without changing rooms	U16	£36.00	£40.00	Per game
Cricket Pitch	Adult	£48.00	£75.00	Per game
MULTI ACTIVITY AREA 3G				
	Adults	£43.00	£45.00	Per hour
	U16s	£38.00	£40.00	Per hour
Weekday between 9am and 3pm		£20.00	£22.50	Per hour
6 weeks paid for in advance (10% discount)	Adults	£232.20	£243.00	
6 weeks paid for in advance (10% discount)	U16s	£205.20	£216.00	

4. RECOMMENDATION

- That the report is received and the content noted; and
- That the increases in the fees and charges for the hire of football/cricket facilities shown in the table above be approved.

Helen Taylor – Clerk

Football pitch fee comparison of local facilities

Location	Item	Price
Bushfield	G 11v11 adult	£81.60
Bushfield	G 11v11 U16	£52.80
Bushfield	G 11v11 U14	£39.60
Bushfield	G 9v9	-
Bushfield	G 7v7	-
Bushfield	G 5v5	£25.20
Bushfield	3G adult with lights (half pitch)	£60
Bushfield	3G u16 with lights (half pitch)	£30
Werrington	G 11v11 adult	£81.60
Werrington	G 11v11 U16	£52.80
Werrington	G 11v11 U14	£39.60
Werrington	G9v9	-
Werrington	G 7v7	-
Werrington	G 5v5	-
Werrington	3G adult with lights	n/a (astro not 3G)
Werrington	3G u16 with lights	n/a (astro not 3G)
Yaxley FC 1/3 full pitch	3G one off adult 1/3 full pitch	£45
Yaxley FC 1/3 full pitch	3G block booking adult (min 10)	£37.50
Yaxley FC 1/3 full pitch	3G one off Local Community Group / Club	£42
Yaxley FC 1/3 full pitch	3G block Local Community Group / Club (min 10)	£35
Yaxley FC 1/3 full pitch	3G Junior Club one off	£45
Yaxley FC 1/3 full pitch	3G Junior Club bloc (min 10)	£37.50
Nene Valley	G 11.v.11 Adult	£75.00
	G 11.v.11 U16-U18	£50
	G 11.v.11 Youth U13-U15	£50
	G 9.v.9 Youth	£40
	G 7.v.7 Youth	£25
	G 5.v.5 Youth	£25
St John Fisher High	G 11v11 Adults	£63.75
St John Fisher High	G 11v11 Under 18	£39.50
St John Fisher High	G 11v11 Under 14	£26.75
St John Fisher High 1/3 Pitch	3G Adult	£33.00
St John Fisher High 1/3 Pitch	3G Under 16	£21.50
Power League	7v7	£65-£75 per hour

YAXLEY PARISH COUNCIL – COMMUNITY FACILITIES COMMITTEE**DATE: 30th May 2023****SUBJECT: REVIEW OF CEMETERY FEES****1. PURPOSE OF REPORT**

To review the fees and charges for the Cemetery.

2. BACKGROUND

The Internal Auditor would expect the Council to review its fees annually, even if it results in the pricing remaining the same. There was a £5.00 increase on the individual fees in September 2021 and no increase in September 2022.

The cost of sanctum vaults/granite tops and plaques have risen considerably since the fees and charges were last increased, at the end of 2022 the sanctums had increased by 15% and the Columbaria Company announced a further increase of 7.5% with effect from 1st April with a further review pending in September 2023. As a result of which it is necessary to increase the cost of the sanctums to reflect this, as shown in the table below. It should be noted that 25% of our sanctum interments in the past 12 months have been for non residents.

The table below show the current rates and two possible increase options, an £10 increase on burials exclusive rights and interments (A) or a 5% increase (B) and a higher increase for sanctums to reflect the price increase mentioned above.

Attached are the rates for other cemeteries, Orton Waterville cemetery which is similar to Yaxley and have the same sanctum vaults as Yaxley. When considering like for like it must be remembered that the Parish Councils fees do not include a grave digging service.

3. REVIEW

The table below shows the fees currently charged by the Parish Council along with two proposed rates for consideration.

Interment Fee	Current rate	Proposed rate A	Proposed rate B
interment of a stillborn child not exceeding 1 month	0.00	0.00	0.00
interment of a child more than 1 month but less than 12 years	0.00	0.00	0.00
interment of a body exceeding 12 years	£250.00	£260.00	£262.50
interment of cremated remains (ashes)	£145.00	£155.00	£162.00

	Current rate	Proposed rate A	Proposed rate B
Exclusive Right of Burial			
stillborn	£00.00	£00.00	£00.00
child younger than 12 years	£00.00	£00.00	£00.00
single earthen grave	£300.00	£310.00	£315.00
double earthen grave	£300.00	£310.00	£315.00
Erection of Monuments			
erection a single headstone	£100.00	£100.00	£100.00
erection of double memorial with two headstones	£170.00	£170.00	£170.00
double headstone between two side by side graves	£170.00	£170.00	£170.00
additional inscription	£70.00	£70.00	£70.00
memorial slab for cremated remains	£80.00	£80.00	£80.00
Sanctum Vault for Ashes including memorial tablet			
first interment Parishioner	£775.00	£900.00	£900.00
second interment Parishioner	£250.00	£290.00	£290.00
first interment non-resident	£1005.00	£1300.00	£1300.00
second interment non-resident	£505.00	£650.00	£650.00
vase block and memorial tablet	£315.00	£315.00	£315.00
Other Fees and Charges			
ashes search	£25.00	£25.00	£25.00
search of new cemetery	£25.00	£25.00	£25.00
old cemetery	£25.00	£25.00	£25.00
transfer of burial rights	£25.00	£25.00	£25.00

Earthen grave spaces will only be granted to Parishioners except in special circumstances. Application must be made in writing and each case will be decided by the Parish Council. Quadruple fees will be charged for non-parishioners on all items except columbaria where prices are listed above.

RECOMMENDATION

That the report is received and a decision made over increasing the cemetery fees.

Helen Taylor – Clerk

Peterborough	Item	Price
Eathen grave	Standard Adult Earthen Graves 60 Years Exclusive Right of Burial	1440.00
Eathen grave	Adult Interment Fee (Peterborough Resident)	1040.00
Eathen grave	Additional Fee for Interment of a non- resident of Peterborough	1775.00
Eathen grave	5 year top up extension to reinstate Exclusive rights	120.00
Eathen grave	Standard Cremated Remains Garden (up to 4 interments) £ 60 Years Exclusive Right of Burial	750.00
Eathen grave	Interment Fee (Peterborough Resident)	322.00
Eathen grave	Additional Fee for Interment of a non- resident of Peterborough	105.00
Memorial Permit Fee	Memorial Permit Fee –overall memorial height not over 3'0"; width up to 3'0", except kerbs	116.00
	Additional fee for Memorial over 3'0" wide on double grave plot	116.00
	Additional Inscription; freestanding book, tablet or vase	70.00
	Any memorial repair or alteration	70.00
	Duplicate grave deed (granted after 1/4/1974)	33.00
	Transfer ownership of grave	63.00
	Fee for Cremated Remains Placed in Coffin	37.00
Stilton	EROB resident	300
	EROB non resident	600
	Interment resident	230
	Interment non resident	460
	Headstone resident	120
	Headstone non resident	240
	Additional inscription resident	40
	Additional inscription non resident	80
	Search fee	25
	Transfer deed of grant	25
Huntingdon Town	EROB double	425
X4 fees for non-residents	Interment single	560
	Interment double	620
	Ashes interment	225
	Headstone	160
	Additional inscription	66

	Tablet memorial	84
	Search fee	120
	Transfer fee	120
Sawtry	EROB purchase of burial rights including Installation of memorial	236
	Interment	161
	Interment of ashes	99
	ADMIN fee Memorial – Headstone/Tablet	37
	Admin fee Memorial – Added Inscription	37
	Admin fee Exclusive Right of Burial – Renewal after 25 years (if no burial within that time) or Transfer	37
Fenland DC	Interment resident	1004
	Interment non resident	2008
	EROB resident	825
	EROB non resident	1650
	Transfer of ownership EROB interment	39
	Transfer of ownership	78
	Headstone single plinth	213
	Headstone double plinth	320
	Double headstone and plinth	384
	Single tablet cremated remains	214

Appendix A – Fees and Charges

Orton Waterville Parish Council Cemetery burial fees applicable from 1st May 2023

Under 18 years of age – Fees are covered by government Children's Funeral Fund (CFF)

Full body burial fees for Exclusive Right of Burial for a period of 100 years

All earthen graves are double depth. The interment fee includes grave digging fee.

Purchase of standard earthen grave - £1130.00

Purchase of large size earthen grave - £1530.00

1st Interment in a standard earthen grave - £450.00

1st interment in a standard earthen grave - £500.00

2nd Interment in an existing earthen grave - £800.00

Cremated remains fee for Exclusive Right of Burial for a period of 100 years in a sanctum unit

All sanctum units are double depth and includes the plaque for the 1st inscription. The addition of pictures/symbols will be quoted upon request. Container must not exceed 11 ½ ins x 8 ½ ins (29cm x 22cm).

Purchase of Sanctum unit (double) – £900.00

1st Interment - £220.00

2nd Interment - £410.00 (includes the purchase of a new inscription plaque).

Cremated remains fee for Exclusive Right of Burial in an existing earthen plot (closed for new burials)

Burial of cremated remains - £300.00

Fees for Memorials

The right to erect and maintain a memorial headstone - £200.00

The right to add inscription to an existing headstone/monument - £100.00

Memorial rose bush and plaque

Rose bush in own choice of colour and memorial plaque with inscription - £100.00

Additional motif - £10.00

Other charges

Cremated remains placed in a coffin - £75.00

Transfer/Assignment of grave ownership - £75.00

Duplicate grave deed - £50.00

Searching burial or cremation records to supply information in response to enquiries - £50.00

Non- Parishioner Fees

An additional 10% premium to be paid on all of the above fees and charges for persons from the following streets to the south of Goldhay Way:

Alnwick, Bifield, Birchwood, Hanbury, Howland, Paynels, Thuro Grove, Wheatdole, Wingfield, Winyates, Worsley.

