



YAXLEY PARISH COUNCIL

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To: All Members of the Community Facilities Committee

Sir/Madam

You are hereby summoned to attend a Meeting of the **Community Facilities Committee** of the Yaxley Parish Council to be held **on Tuesday 25th July 2023 at 7.00pm in the Council Chambers, the Amenity Centre, 48 Main Street, Yaxley, PE7 3LU, followed by a meeting of the Planning Committee.**

H. Taylor

Helen Taylor
On behalf of Yaxley Parish Council

18th July 2023

THE PUBLIC AND PRESS ARE ALWAYS WELCOME

AGENDA

- CF12. APOLOGIES FOR ABSENCE**
To receive and accept apologies for absence.
- CF13. DECLARATIONS OF INTERESTS IN AGENDA ITEMS**
To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda Item.
- CF14. MINUTES**
To approve as a correct record the Minutes of the meeting of the Community Facilities Committee held on 30th May 2023 – attached.
- CF15. PUBLIC PARTICIPATION**
A maximum of 15 minutes is permitted for members of the public to address the Council.
- CF16. BIODIVERSITY**
To discuss the new biodiversity duty for Parish Councils, the work currently being undertaken and the areas where improvements can be made. The report submitted to Full Council on 11th July is attached along with the Good Verge Guide.
- CF17. CAMBRIDGESHIRE AND PETERBOROUGH PARKS PARTNERSHIP**
To consider a report by the Clerk – attached.
- CF18. COMMUNITY FRIDGE UPDATE**
To receive a verbal report.

- CF19. ALLOTMENT INSPECTIONS UPDATE**
To consider a report by the Clerk - attached.
- CF20. COMMUNITY LITTER PICK FEEDBACK**
To receive a verbal report.
- CF21. YAXLEY CAMERA CLUB**
To receive a verbal report.
- CF22. CREATIVE ARTS EAST - EVENTS**
To consider a report by the Clerk – attached.

Cut off time for the meeting is 20.00

**Minutes of the Meeting of the Community Facilities Committee
held in the Council Chamber, the Amenity Centre, Main Street, Yaxley on
30th May 2023 at 7.00pm.**

Present:- Councillors R Butcher, D Chapman, B Edwards, K Gulson, G Middleton and A Wood.

In attendance – Mrs H Taylor.

CF1. ELECTION OF CHAIRMAN

On the proposition of Councillor R Butcher and having been seconded by Councillor B Edwards, it was **RESOLVED** that Councillor J Lusted be elected Chairman of the Committee for the ensuing Municipal Year.

CF2. APOLOGIES

Apologies for absence from the meeting were received and accepted on behalf of Councillors J Lusted, S McMullon and A Minns.

CF3. ELECTION OF VICE CHAIRMAN

On the proposition of Councillor K Gulson, seconded by Councillor R Butcher, it was **RESOLVED** that Councillor D Chapman be elected Vice Chairman of the Committee for the ensuing year.

Councillor D Chapman, Vice-Chairman in the Chair.

CF4. DECLARATION OF INTERESTS

Councillor K Gulson declared “other” interests in Item No.CF11 by virtue of being an allotment holder.

CF5. MINUTES

Councillor R Butcher proposed approval of the Minutes of the Committee held on 25th April 2023. This was seconded by Councillor B Edwards and unanimously **RESOLVED**.

Mention was made of the camera club, Members were advised that the club had met twice and had attracted a number of participants with eighteen attending the first meeting. At the moment the Clerk and Councillor A Wood were taking the lead to run the club, which could not be sustained long term and it was hoped that as the club developed its progression could be taken up by others.

CF6. PUBLIC PARTICIPATION

No Member of the Public wished to speak.

CF7. REVIEW OF FEES AND CHARGES – CRICKET/FOOTBALL PITCHES

By way of a report by the Clerk (a copy of which is appended in the Minute Book) Members reviewed the hire charge for the cricket/football pitches. The Clerk reported that the overall usage on both the grass pitches and 3G remains high which reflected the standard of facility being offered and the overall work to keep these facilities well maintained.

In response to a question regarding cricket facilities, Members were advised that the responsibility for preparing the wicket would fall on any club as would the provision of screens etc. Having touched upon various issues surrounding the use of the recreation ground for cricket including the use of the pavilion by the Community Fridge which limits the building's availability, it was proposed by Councillor R Butcher, seconded by Councillor B Edwards and unanimously RESOLVED that the possibility of hiring the cricket pitch be removed from the Parish Council's website and any request to use the recreation ground for cricket be referred to the Committee for consideration including at that point the cost of hiring.

With regard to the hire charge for football pitches, it was proposed by Councillor R Butcher, seconded by Councillor K Gulson that with effect from 1st August 2023, the rates be as followed:

QUEENS PARK FOOTBALL PITCHES			New rate
Pitch A and B	Adult	Per game	£65.00
Pitch A and B without changing rooms	U16	Per game	£50.00
Pitch C and D without changing rooms	9 v 9	Per game	£35.00
Pitch E and F without changing rooms	7 v 7	Per game	£30.00
Pitch G without changing rooms	5 v 5	Per game	£25.00
MIDDLETONS ROAD RECREATION GROUND			
Pitch H and J	Adult	Per game	£55.00
Pitch H and J	U16	Per game	£40.00
MULTI ACTIVITY AREA 3G			
	Adults	Per hour	£45.00
	U16s	Per hour	£40.00
Weekday between 9am and 3pm		Per hour	£22.50
6 one hourly sessions paid for in advance	Adults		£243.00
6 one hourly weeks paid for in advance	U16s		£216.00

CF08. REVIEW OF FEES AND CHARGES – CEMETERY

By way a report by the Clerk (a copy of which is appended in the Minute Book) Members reviewed the fees and charges for the Cemetery. Members were advised that the cost of purchasing and installing the sanctums vaults had increased considerably since the fees were last increased with a 15% increase at the end of 2022 and a further increase of 7.5% from 1st April 2023 which would need to be reflected in the charges. Whereupon, it was proposed by Councillor K Gulson and seconded by Councillor R Butcher that with effect from 1st September 2023, the cemetery fees be as follows:

Interment Fee	
interment of a stillborn child not exceeding 1 month	0.00
interment of a child more than 1 month but less than 12 years	0.00
interment of a body exceeding 12 years	£260.00
interment of cremated remains (ashes)	£155.00

Exclusive Right of Burial	
stillborn	£00.00
child younger than 12 years	£00.00
single earthen grave	£310.00
double earthen grave	£310.00
Erection of Monuments	
erection a single headstone	£100.00
erection of double memorial with two headstones	£170.00
double headstone between two side by side graves	£170.00
additional inscription	£70.00
memorial slab for cremated remains	£80.00
Sanctum Vault for Ashes including memorial tablet	
first interment Parishioner	£900.00
second interment Parishioner	£290.00
first interment non-resident	£1300.00
second interment non-resident	£650.00
vase block and memorial tablet	£315.00
Other Fees and Charges	
ashes search	£25.00
search of new cemetery	£25.00
Search of old cemetery	£25.00
transfer of burial rights	£25.00

CF09. COMMUNITY FRIDGE UPDATE

Councillor K Gulson reported that the Community Fridge remains busy with between 52 to 58 bags being handed out every Wednesday and Friday. The amount of surplus food being collected had decreased, partly as a result of the reduction in operations at the R B Organic site. Having referred to the contribution the carrot factory has had on the community fridge since the fridge opened in March 2018, particularly with its weekly donation of carrots, Members asked the Clerk to send a letter of thanks to the company.

CF10. COMMUNITY LITTER PICK FEEDBACK

Having been updated on that day's Community Group Litter Pick, Members considered dates for a similar event in the summer. Whereupon, it was agreed to run them on Monday 24th July and Tuesday 29th August both starting at 9.30am from the Pavilion.

CF11. ALLOTMENT UPDATE

Members were advised that there were currently 4 vacant plots and that these have been offered out to those at the top of the waiting list. Although there are 30 people on the waiting list, 11 are non residents and another 8 already have a plot. Members were advised that those being offered an allotment were residents without a plot and that they haven't been waiting very long for one to become available.

Meeting closed at 7.48pm

Signed

Chairman.

YAXLEY PARISH COUNCIL – FULL COUNCIL

DATE: 11th July 2023

SUBJECT: NEW GOVERNMENT GUIDANCE ON BIODIVERSITY

1. PURPOSE OF REPORT

To note a new biodiversity duty from the Government and the implications for the Parish Council.

2. BACKGROUND

Under the Natural Environment and Rural Communities Act 2006 there is a duty on public authorities in England to have regard to conserving biodiversity as part of their policy or decision making. Councils should be able to show their duty to have regard for conserving biodiversity when they

- develop policies and strategies and put them into practice;
- manage the planning system;
- manage their land and buildings, woodlands, nature reserves, gardens, parks and public open space, community amenities (sports grounds and cemeteries), waste and pollution, energy and water, wood and plant products;
- develop infrastructure, such as roads, buildings or flood defences;
- makes decisions about procurement
- implement economic, environmental and social programmes

The duty has been reinforced under the Environmental Act 2021 and recently published Government Guidance is asking for Councils to complete their first consideration of what action to take for biodiversity by 1st January 2024 and agree policies and objectives as soon as possible afterwards. All actions must be reconsidered with 5 years of when they were previously considered. Local Authorities (excluding Parish Councils) and local planning authorities must write and publish a biodiversity report. Other public authorities (the Parish Council) must fulfil their duty, but do not need to publish a report.

3. ALTERNATIVE LAND MANAGEMENT

The Parish Council has been working with the Yaxley Countryside Volunteers for many years now to improve biodiversity. The habitat around the village has been improved by:

- creating an area of Orchard in the Recreation Ground

- changing the mowing regime for certain areas of open space areas on Maple Court, Owl End Walk and Daffodil Court, next to the Cemetery on the A15, in the Recreation ground next to Willow Pond and an area of bank at Queens Park;
- having areas of wildflower next to the pavilion;
- planting bulbs on the banks of the recreation ground;
- sowing wildflower seeds around the trees at Foxglove and Maple Court for pollinators;
- planting additional native trees in the Recreation Ground, Blenheim Way and Queens Park,
- creating dedicated spaces for wildlife – bird and squirrel boxes at Green Park off Seaton Close and in the area of open space at Blenheim Way/Mountbatten Way;
- leaving dead wood safely in place in woodlands to provide additional habitat at Pound Lane and Pooley Way/Green Lane;
- maintaining water-dependent habitats at Willow Pond and Pound Lane Pond;
- maintaining planted trees to give them the best chance of survival;
- solar panels have been installed on the Amenity Centre;
- planters have been installed around the village which use no peat soil;
- raised public awareness by featuring biodiversity in public communications;
- introduced signage and QR points at areas of wilding;
- introduced recycling points on the Recreation ground and Queens Park hall and recycling facilities for all hirers of our facilities;
- moving to battery operated handheld equipment for strimming and hedge cutting.

4. WHAT ELSE CAN BE DONE

- more dedicated spaces for wildlife – swift boxes on the Parish Councils building;
- raise public awareness of biodiversity further and showcase the action we are taking;
- share information on notice boards;
- include biodiversity considerations in advice for internal and external clients;
- raise public awareness of how their gardens can support biodiversity, i.e. avoiding artificial grass;
- Include the public in projects to improve biodiversity;
- Improve water efficiency at key sites;
- Improve electricity efficiency at Queens Park;
- Plant primrose borders and small dwarf spring bulbs in key sites;
- Create a bog land area adjacent to the top path of the school in the recreation ground;
- Adopt the good verge guide;
- Monitor the effects of the projects;
- Create a sensory garden;

- Consider biodiversity when responding to Planning Applications;
- Wherever possible consider Biodiversity in any projects and policies.

The Parish Council has also been approached by the District Council to become involved in their Biodiversity for All Programme and as part of their pilot they have offered to undertake an audit of the Recreation Ground to assess the area and identify any areas that could potentially be improved.

5. CONCLUSION

The Parish Council is working hard to address biodiversity and there is more that can be achieved.

6. RECOMMENDATION

that the Parish Council discuss its commitment to conserving Biodiversity having regard to the contents of this report and discuss the way forward.

Helen Taylor - Clerk to Yaxley Parish Council

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YAXLEY PARISH COUNCIL – COMMUNITY FACILITIES COMMITTEE

DATE: 25th JULY 2023

SUBJECT: CAMBRIDGESHIRE AND PETERBOROUGH PARKS PROJECT

PURPOSE OF REPORT

To be advised of discussions with Cambridgeshire & Peterborough Parks Project and Groundwork East regarding the possibility of attracting some funding to promote and increase the variety of activities in Yaxley's Park and open spaces.

BACKGROUND

Cambridgeshire & Peterborough Parks Partnership (CPPP) has been formed to consider how to secure the future of parks and green spaces by working with various organisations to develop, activate and animate parks and open spaces. The Group's priorities include:

- Improving the health and well being of local communities;
- Building community resilience through volunteering and supporting community groups;
- Restoring and help nature recover; and
- Tackling climate change.

Yaxley has been identified as an area that could benefit from increased activity in parks and open spaces for the benefit of health and wellbeing.

OPPORTUNITIES

The Programme Manager for CPPP approached the Clerk for a meeting and they were joined by the Development and Fund Raising Manager from Groundwork East to explore the possibility of attracting some funding to promote and increase the variety of activities available to the Yaxley community and to identify possible green spaces that would be suitable locations. Groundwork East is able to apply for funding from the Health Futures Funding Opportunity. The Clerk explained the various "outdoor" initiatives being supported by the Parish Council (Community Allotments, walking netball, walking football, Countryside Volunteers to name a few) and has been involved in drawing up a schedule of possible activities family outdoor play, green recovery skills courses and family growing courses. The construction of a sensory garden, outdoor youth café at Middletons Road and the creation of a woodland den building area at Green Park have been put forward by the Clerk as potential projects. These will now be explored further including any suitable funding streams.

RECOMMENDATION

- That the report be received and its content supported.

Helen Taylor - Clerk

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YAXLEY PARISH COUNCIL – COMMUNITY FACILITIES COMMITTEE

DATE: 25th JULY 2023

SUBJECT: ALLOTMENT INSPECTION UPDATE

PURPOSE OF REPORT

To be advised of the outcome of an allotment inspection.

BACKGROUND

An inspection of the three allotment sites was undertaken at the beginning of July by Councillors Butcher and McMullon alongside the Bookings Clerk.

OUTCOME

Following the inspection, 3 letters of appreciation for the efforts and improvements made to the plots since the last inspection were sent out to tenant holders on Bellvue and Whiteheads. Whilst 4 requiring improvement letters were sent to tenant holders on Yards End.

There are currently no vacancies at the moment and 31 on the waiting list, 12 of which are residents of Yaxley awaiting their first plot, 8 are allotment holders wishing to expand or move and 11 are non residents.

RECOMMENDATION

- That the report be received and its content noted.

Helen Taylor - Clerk

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YAXLEY PARISH COUNCIL – COMMUNITY FACILITIES COMMITTEE

DATE: 25th JULY 2023

SUBJECT: CREATIVE ARTS EAST – FAMILY FRIENDLY EVENTS

PURPOSE OF REPORT

To be advised of a series of theatre shows being put on throughout the summer in Yaxley.

BACKGROUND

The Parish Council was successful in securing some funding from the District Council's Vibrant Communities UKSPF delivery plan to fund the cost of putting on arts and social events over the summer.

EVENTS

The following events have been organised:

John Osborne – Circled in the Radio Time: 25th July 10am as part of the Age Well Club

Coalesce Dance Theatre – The Old Green Time Machine: 29th August 11am as part of Community Litter Pick.

A request has also been made to have a production called Buzz on 21st October 2023 (Apple Day and the Community Orchard Open day) which explains about the difficulties Bees face and work is ongoing to have a family event over the summer on the Rec.

RECOMMENDATION

- That the report be received and its content noted.

Helen Taylor - Clerk