



YAXLEY PARISH COUNCIL

Amenity Centre, Main Street, Yaxley Peterborough PE7 3LU

Tele/Fax 01733 241958

Email: clerk@yaxleypc.org.uk Website: www.yaxleypc.org

To: All Members of the Community Facilities Committee

Sir/Madam

You are hereby summoned to attend a Meeting of the **Community Facilities Committee** of the Yaxley Parish Council to be held **on Tuesday 26th September 2023 at 7.00pm in the Council Chambers, the Amenity Centre, 48 Main Street, Yaxley, PE7 3LU.**

Helen Taylor
On behalf of Yaxley Parish Council

19th September 2023

THE PUBLIC AND PRESS ARE ALWAYS WELCOME

AGENDA

- CF23. APOLOGIES FOR ABSENCE**
To receive and accept apologies for absence.
- CF24. DECLARATIONS OF INTERESTS IN AGENDA ITEMS**
To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda Item.
- CF25. MINUTES**
To approve as a correct record the Minutes of the meeting of the Community Facilities Committee held on 25th July 2023 – attached.
- CF26. PUBLIC PARTICIPATION**
A maximum of 15 minutes is permitted for members of the public to address the Council.
- CF27. BIODIVERSITY**
To receive a report by the Clerk summarizing those open space areas that have been identified as possible areas for alternative land management next year – attached.
- CF28. ACTION PLAN**
To consider the Committee's projects included within the Action Plan and to identify any additional schemes prior to the budget setting in November – copy of the relevant pages attached.
- CF29. COMMUNITY FRIDGE UPDATE**
To receive a verbal report.

- CF30. ALLOTMENT INSPECTIONS UPDATE**
To receive a verbal report by the Clerk.
- CF31. COMMUNITY LITTER PICK FEEDBACK**
To receive a verbal report.
- CF32. YAXLEY CAMERA CLUB/CALENDAR COMPETITION**
To receive a verbal report.
- CF33. COMMUNITY ORCHARD APPLE DAY**
To receive a verbal report.
- CF34. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC**
To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.
- CF35. 3G LIGHTS - REPLACEMENT**
To receive a report from the Clerk – attached.
- CF36. REPLACEMENT SAFETY SURFACE QUOTES – MIDDLETONS ROAD RECREATION GROUND PLAYAREA**
Report to follow.
- CF37. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND THE PUBLIC**

To resolve that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

Cut off time for the meeting is 20.30

**Minutes of the Meeting of the Community Facilities Committee
held in the Council Chamber, the Amenity Centre, Main Street, Yaxley on
25th July 2023 at 7.00pm.**

Present:- Councillor D Chapman – Vice Chairman in the Chair;

Councillors R Butcher, J Clarke, B Edwards, S McMullon, G Middleton, A Minns and A Wood.

In attendance – Mrs H Taylor, Councillors R Doncaster, E Gilchrist and Mr R Bingham of the Yaxley Countryside Volunteers.

CF12. APOLOGIES

Apologies for absence from the meeting were received and accepted on behalf of Councillors K Gulson and J Lusted.

CF13. DECLARATION OF INTERESTS

Councillors Butcher and McMullon declared “other” interests in Item No.CF19 by virtue of being allotment holders.

CF14. MINUTES

Councillor R Butcher proposed approval of the Minutes of the Committee held on 30th May 2023. This was seconded by Councillor A Wood and unanimously **RESOLVED**.

CF15. PUBLIC PARTICIPATION

No Member of the Public wished to speak.

CF16. BIODIVERSITY

Consideration was given to a report by the Clerk (a copy of which is appended in the Minute Book), which detailed the practices that have been adopted by the Council to conserve biodiversity which was of considerable importance in light of a new biodiversity duty from the Government on public authorities to have regard to conserving biodiversity as part of their policy or decision making. The report had been presented to Full Council on 11th July 2023.

Councillor A Wood reported that at a recent Parish Conference, Yaxley had been one of three Councils praised by the District Council for their proactive stance on Biodiversity. He added that the District Council’s Executive Councillor for Climate and Environment had been particularly impressed with the Parish Council’s alternative land management project. Members felt that some recognition by the District Council on their website would be helpful and Councillor Wood offered to speak with the Portfolio Holder to enquire if this was possible.

In discussing what more can be done, Members were particularly keen on planting primrose borders and small dwarf spring bulbs. The top bank area of the Rec and the bank on Church Street were identified as possible areas and the Clerk agreed to speak with the District Council as they had contacts for a company that could plant bulbs on a large scale. She would also speak with the new Youth Worker to enquire whether the youth group would like to be involved in the bulb planting.

Mr R Bingham supported the environmental work being pursued by the Parish Council and offered the involvement and advice of the Yaxley Countryside Volunteers in any future projects. He referred also to the work undertaken at the Cemetery including the planting of lavender and the hawthorn hedge which he suggested should be added to the list of practices adopted by the Council.

Having explained the value of following the Good Verge Guide when managing areas, Councillor G Middleton proposed that Full Council be requested to adopt the document as a working document. Furthermore, he proposed that the list of new initiatives detailed in section 4 of the report be pursued as possible future projects. Both proposals were seconded by Councillor R Butcher and unanimously **RESOLVED**.

CF17. CAMBRIDGESHIRE AND PETERBOROUGH PARKS PARTNERSHIP

Members received and noted a report by the Clerk (a copy of which is appended in the Minute Book), outlining the Parish Council’s involvement in various outdoor initiatives being explored by Cambridgeshire & Peterborough Parks Project and Groundwork East.

CF18. COMMUNITY FRIDGE UPDATE

Councillor R Butcher reported that the Community Fridge remains steady with around 40 bags being handed out every Wednesday and Friday. The amount of surplus food being collected has increased with large quantities of bread being made available. Although the Fridge has high levels of volunteers it would benefit from having more drivers particularly when it comes to doing the evening collections from the various shops. The Clerk would put out a plea for more drivers on social media and would circulate the Community Fridge Rota with any Member that wished to volunteer.

CF19. ALLOTMENT UPDATE

Members received and noted an allotment inspection report by the Clerk (a copy of which is appended in the Minute Book). Members were advised that the next inspection would be carried out in September.

CF20. COMMUNITY LITTER PICK FEEDBACK

Councillor D Chapman reported that despite the wet weather that morning’s community litter pick had been well attended. Members noted that the next group litter pick would take place on Tuesday 29th August at 9.30am followed by a performance of the Old Green Time Machine by the Coalesce Dance Theatre at 11am.

CF21. YAXLEY CAMERA CLUB

Members were advised that the Camera Club was going strong. Although no one had come forward to run the club various members had agreed to lead on a programme of sessions from wildlife to portrait photography.

CF22. CREATIVE ARTS EAST – EVENTS

In noting a series of events being put on throughout the summer by Eastern Arts as part of the District Council’s UKSPF delivery plan, Councillor Clarke reported that she had enjoyed a play that had been performed earlier that day in the Austin Hall.

Meeting closed at 8.02pm

Signed

Chairman.

YAXLEY PARISH COUNCIL – COMMUNITY FACILITIES COMMITTEE

DATE: 26th SEPTEMBER 2023

SUBJECT: BIODIVERSITY

PURPOSE OF REPORT

To be kept up to date on plans for alternative land management sites for next year.

BACKGROUND

The Parish Council is committed to conserving biodiversity in its day to day management. Members have been kept up to date with the various initiatives being introduced including creating dedicated wildlife spaces and changing mowing regimes for certain areas.

OPPORTUNITIES

A Working Group of Reg Bingham, Councillor Middleton of the Countryside Volunteers and the Parish Council's Grounds Team Supervisor and Clerk met to discuss the Parish Council's plans for next year. The following proposals have been approved by the Group:

- Bulbs on the top bank of the rec – this has been put before Full Council and approved;
- Primroses outside gateway to St Peters Church, these would be plug plants to be planted next Spring. It was suggested that perhaps the church community would like to be involved in the planting and discussions have been held with them;
- Laurel Close – additional daffodils, snow drops & crocuses. This is a long term ambition and would benefit from a machine planting the bulbs. It is suggested that it is left until the project for the bulbs on the rec has been achieved;
- Start replacing the lavender in the cemetery with Russian Sage;
- Introduce some meadow sweep to the small ditch next to the cross roads on Broadway/Dovecote Lane;
- Sow some yellow rattle on the areas of grass that have been left uncut this year next to the Willow Pond and on the bank of Queens Park, the plant helps to suppress grass growth and is a must in any meadow bank environment. The seed will be sown in November.

RECOMMENDATION

- That the report be received and the recommendations of the Biodiversity Working Group be approved.

Helen Taylor - Clerk

Community Facilities

Objective	Responsibility	Actions	Response	Timescale	Owner
1. – To take forward plans for skate park extension / BMX or similar facility	Yaxley Parish Council	Repair the existing skate park and extend the area.	Solar powered lights were installed around the skate park at the beginning of June making the facility more accessible.	ongoing	Community Facilities committee
2. - Football – pitch maintenance	Yaxley Parish Council	Pitches require general maintenance including being treated for weeds (outsource) and over seeding.	Pitches at Queens Park were treated with fertilizer in June.	ongoing	Community Facilities Committee
3. Pooley Way/ Green Lane Open Space	Yaxley Parish Council	Open up area to improve the green space and investigate solar lights	Put on hold for the time being – any work would need to have police approval following ASB in the area	Area being monitored.	Community Facilities Committee`
4. Tree Survey/ Tree Work	Yaxley Parish Council	Three yearly tree survey and subsequent maintenance work.	A tree survey of the Councils stock was undertaken by the Grounds Team in August. Any work identified will be arranged for the end of the year alongside any work identified in	ongoing	Community Facilities Committee

			last year's survey as requiring completion within two years.		
5. Community Allotment	Yaxley Parish Council	Explore options for Whiteheads	The Community Allotment continues to flourish with links being developed with other groups to promote healthy eating, sustainability, and good health.	Effective communication between the Community Allotment and YPC.	Community Facilities Committee
6. Community Fridge	Yaxley Parish Council	Set up and run a Community Fridge	The fridge goes from strength to strength which is down to the dedicated team of volunteers.	ongoing	Community Facilities Committee
7. Bus Shelter Improvements	Yaxley Parish Council	To make provision to install/replace a new bus shelter every other year. To liaise with Stagecoach and Primesights regarding existing bus stops	The bus shelters have been targeted again by a graffiti artist, the paint used is getting increasingly difficult to remove.	ongoing	Community Facilities Committee
8. Anti-Litter poster campaign	Yaxley Parish Council	To engage the schools in an anti-litter poster competition.	Looking at a similar project for 2023/24 as part of the recycling project	Ongoing	Community Facilities Committee

9. Planters	Yaxley Parish Council	To trial flower planters around the village.	The planters and tubs have been planted.	Planters installed in June and were filled with winter pansies and violas for the winter.	Community Facilities Committee
10. Bulky Waste Collection	Community Facilities Committee	To trial a bulky waste collection scheme	The bulky waste collection in July was very successful.	Ongoing	Community Facilities Committee
11. Monday Coffee Club	Community Facilities Committee	Investigate alternative community uses for the Pavilion i.e., drop-in centre, reduce social exclusion, learn a new skill etc	The coffee club is very popular with regular attendees and has the support of fantastic volunteers. Between October and March the coffee club extended its hours to provide a light lunch every week as part of the warm hub initiative. The lunch has now been reduced to once a month.	Ongoing	Community Facilities Committee
12. To promote recycling in the community	Community Facilities Committee	Investigate ways of improving recycling and promote the concept of taking your litter home when out	The August Community Litter pick was very well attended with everyone enjoying the entertainment provided afterwards. The next litter pick	Ongoing	Community Facilities Committee

			will be on 23 rd October, meet 9.30am at the Pavilion.		
13. To improve playareas	Community Facilities Committee	Replace surfaces under play equipment which is showing signs of deterioration	Obtaining quotes for replacing the surfacing around the slide.	Ongoing programme of work	Community Facilities Committee
14. To offer a monthly Repair Café in the Pavilion	Community Facilities Committee	To relaunch the Repair Café	Peterborough's Repair Café returned to the Owen Pooley Hall on 1 st July and will be returning on 4th November, they have said that the Parish Council's facilities are the best.	Ongoing	Community Facilities Committee
15. To increase biodiversity and reduce our carbon footprint	Community Facilities Committee	To change how we manage amenity grass sites	This is now a regular item on the Community Facilities Agenda and various initiatives are being investigated.	Ongoing	Community Facilities Committee